

PJT/AM

15 October 2009

Dear Parents

A study visit has been arranged for students in Year's 10, 11, 12 and 13 to the V & A Museum, London, leaving school at 8.30 am and returning at approximately 6.00 pm on Thursday 5 November 2009. The aim of the trip is to visit the 'Maharaja' exhibition and the permanent collection.

The cost of the trip is £16.50. This includes entrance and transport to the V & A Museum, London, by coach. All pupils in years 10 and 11 should wear their normal school uniform for the trip.

The school is not able to provide any further financial support for such visits and, therefore, we seek a voluntary contribution of £16.50 towards the cost of the trip. We regret to say that if insufficient funds are received the trip will have to be cancelled. We must also state that we would be unable to return any monies as a consequence of the late withdrawal of a student after money has been paid unless the withdrawal is as a consequence of illness.

Students should bring a packed lunch with them. Our caterers can provide a packed lunch through the 'Meal in a bag' service. Your child would need to order this the day before and pick up by 8.30am on the day of the trip. Order forms are available every day in the hot dining room. You will need to arrange to collect your child from the Sheldon School layby at the stated time.

If your child is receiving medication or treatment for a medical condition at the time of the trip please could you indicate this on the reverse of the permission slip at the bottom of this letter.

I would be obliged if you would complete the slip below and return it to the school by Wednesday 21 October 2009.

Yours sincerely

MRS P J TAYLOR
Teacher in Charge

Please complete and return to the Finance Office by 21 October 2009.

I would like my son/daughter Tutor Group to go on the study visit to the V & A Museum on Thursday 5 November 2009 and enclose a voluntary contribution of £16.50 to cover the cost.

Signed : Date :

Emergency Contact Name:

Emergency Contact Number for the duration of the trip:

Cheques should be made payable to Sheldon School.