

23<sup>rd</sup> August 2023

Dear Students, Parents and Carers

This letter details information regarding the Government Bursary Scheme 2023-2024 for low-income families which can support students with their education.

Any student who is eligible can apply. Please read the attached copy of the Sheldon School Sixth Form Bursary Guidance Sept 2023.

In September, if you think you may be eligible for this bursary, please speak to your Year 12 tutor or Ms Humphreys in the Sixth Form Office. You will be asked to complete an application form and return your completed forms by 30<sup>th</sup> September, along with the required proof of income (these need to be originals and will be copied and securely stored). Once completed applications have been received and checked we will inform you whether your application has been successful, or not.

In September we are hoping to be able to introduce an online system for applying for the Sixth Form Bursary which will simplify the process and remove the need for paper forms. If this is going ahead, we will make students and parents aware and provide guidance.

If you received the bursary in Year 12 previously, you must apply again in Year 13.

There will be an initial payment into the student's nominated bank account of £50, which is given to help with immediate stationery and equipment costs (any amounts payable will be directly to the student's bank account and can only be discussed with the student).

All subsequent requested items will be purchased through the school system and given directly to the student. In some cases, if items need to be purchased by the student, a completed claim form with supporting receipts will need to be handed in before re-imbursement is made. Travel costs for university open days, interviews etc. will also be paid in this way, so receipts must be submitted with claim forms.

A member of the Sixth Form team or tutor will arrange to meet with each successful applicant to discuss any items they require to support them with their education.

I have also attached the online link for free school meals. This link has all the information you require [Government link to FSM information](#)

If you have any further questions please don't hesitate to get in touch.

Many thanks



**Mr E Spiers**  
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