



Sheldon School

BE KIND | BE BRAVE | BE THE BEST YOU

RESET – Our **RESET** room is supervised by staff- students are expected to arrive promptly and settle to the work provided in silence. Any disruption results in students being escalated to Internal Suspension in the **REFLECTION** room

Lunchtime Detention – 12.35 - 12.55 - students are escorted by staff at the end of period 4.

Internal Suspension – students supervised by staff in the **REFLECTION** room with work in silence to complete. Periods 1 – 4 plus lunchtime detention.

External Suspension – students not in school. Work will be provided. Readmission meeting before returning to school.

Action	Consequence	E praise log	Parents Informed by:
Low level disruption to learning	Warning logged on epraise	Warning	Epraise
Student using mobile phone or headphones	Confiscation until end of school day	Mobile Phone / headphones	Epraise
Missing Equipment / Kit	Lunchtime detention	Missing Equipment / Kit	Epraise
Disruption to lesson	RESET – plus lunchtime detention	RESET	Epraise
Late to school or lesson	Lunchtime detention	Late	Epraise
Uniform issues that can be dealt with immediately	Correct problem and issue lunchtime Detention	Uniform	Epraise

Uniform issues that cannot be dealt with immediately	RESET until issue is resolved	RESET	The Pastoral Team issue uniform cards or contacts home to resolve. Detention as appropriate
Poor movement around school	Lunchtime Detention	Poor movement around school	Epraise
Action	Consequence	Actioned by:	Parents Informed by:
Failure to hand over mobile phone/headphones	1-day Internal Suspension	BSC / Pastoral Team / LT	Pastoral Team. Day before if possible or morning of suspension
Failure to attend Reset / Refusal to go to RESET / Disruption in RESET	1-day Internal Suspension	BSC to inform Pastoral Team	Pastoral Team. Day before if possible or morning of suspension / asap
Failure to attend the lunchtime detention	1-day Internal Suspension	BSC to enter details on E praise - Pastoral Team to collect at end of a.m. tutor	Pastoral Team. Day before if possible or morning of suspension
Truancy	1-day Internal Suspension	BSC / Pastoral Team / Attendance	Pastoral Team. Day before if possible or morning of suspension

Student leaves site without permission	1-day Internal Suspension	BSC / Pastoral Team / Attendance	Pastoral Team. Day before if possible or morning of suspension
Part of a group, unclear who was vaping and or sharing cubicles.	1-day Internal Suspension	Duty Staff log as "Out of lesson issue" BSC / Pastoral Team to action	Pastoral Team. Day before if possible or morning of suspension
Standing on toilet seats	1-day Internal Suspension	Duty Staff log as "Out of lesson issue" BSC / Pastoral Team to action	Pastoral Team. Day before if possible or morning of suspension
Action	Consequence	Actioned by	Parents informed by
2 Resets in 1 Day	1-day External Suspension	BSC to inform Pastoral Team	Pastoral Team contacts parents at earliest opportunity
3 or more Resets in a week	1-day External Suspension	BSC to inform Pastoral Team	Pastoral Team contacts parents at earliest opportunity
3 Internal Suspensions in a term	1-day External Suspension	BSC to inform Pastoral Team	Pastoral Team contacts parents at earliest opportunity
Vaping or in possession of a vape on the school site	1-day External Suspension	All Staff	Pastoral Team contacts parents at earliest opportunity

Repeated incidences of poor behaviour	1-day External Suspension	Pastoral Team	Pastoral Team contacts parents at earliest opportunity
Walking away from staff, refusing to give a name / giving a false name	1-day External Suspension	Staff log as "Out of lesson issue" BSC / Pastoral Team to action	Pastoral Team contacts parents at earliest opportunity
Unacceptable behaviour in toilets e.g. damage / peering over at another student	External Suspension – duration dependent on severity	Duty Staff	Pastoral Team contacts parents at earliest opportunity
Discriminatory incidents or language that does not fit in with our community values	External Suspension – duration dependent on severity	All Staff	Pastoral Team contacts parents at earliest opportunity
Physical altercation that is dangerous and/or causes harm	External Suspension – duration dependent on severity	All Staff	Pastoral Team contacts parents at earliest opportunity
Significant disruption	External Suspension – duration dependent on severity	All Staff	Pastoral Team contacts parents at earliest opportunity