

CAREERS EDUCATION INFORMATION ADVICE & GUIDANCE - OVERVIEW 2021/22

Year 7	Faculties		Gatsby Benchmark	Year Teams		Careers Advice & Guidance Kate Witchell	Gatsby Benchmark
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts	Gatsby Benchmark		
Year 7	1	PSRE - Time to Spare	Time management	4	1:1 interviews - target setting, reflection, action planning etc	3/4/8	
	2		Organisation		Personal organisation and time management	4	
	3		Decision making		Self-assessment	4	
					Tutor Work on careers x 2 from MSW Start to think ahead to future careers and employability skills	3/4	
	4	English - Survival of the fittest Unit	Application process - letters and interviews	4	Personal responsibility	3	
	5		Communication		Aspirations - what do I want to be and do?	3	
	6	English - Media Advertising Unit	Communication, negotiation and collaboration; and delivering a team pitch for a product to an audience.		Managing homework	4	
	7	English - Midsummer Night's Dream	Research and presentation		Sheldon Passport - encourages students to develop themselves in different areas Whole-student development encouraged.	3/4	
	8	Humanities - Skills for Success			Extra curricular activities to encourage students to develop themselves in different areas, including applying to be school council rep through written letter, entry into writing competitions, etc. Whole-student development encouraged and students encouraged to push boundaries.	3	
	9	Humanities - Chippenham Museum	Encounter with employee from historical sphere. Cancelled due to Covid. Meeting with new representative held to assess new opportunities for student involvement.	5	Pushed back due to covid Team Work, organisation, problem solving	4	
	10	Humanities - Cheddar Gorge	Idea of stakeholders. Respect views. Decision making. Town Planning Employment - Planning for this to continue, usually Term 5/6	6? 2			
	11	MFL - Skills for Success	Team work.	4			
	12	DT - Dragon's Den	Innovation, business and costing. Teamwork. Presentation skills.	4			
	13	PX - Ukulele	Group Skills + importance of transferrable skills. Performance. Taking part.	4	COVID 19 no clubs at present. These will start again in Music/art/da/dr when safe.		
	14	PX - Being New					
	15	PX - Self Portrait					
	16	Maths - Financial Methods	Using percentages, banks and building societies.	4			
	17	Maths - Pilot project on future careers	A one year project run by Wiltshire Council in 2021-22, aiming to promote an interest in using Maths in future careers.				
	18	Science - Y7 Science Fair	Scientific investigative skills	4			
	19	Science - Identifying an aspect of science in the real world and either carrying out an investigation or a body of research.	Research skills. Presentation Skills.	4			
20	PE - Team sports	Transferable skills (team work, communication, leadership, mental toughness/ resilience, dealing with success and failure). Commitment for those attending extra curricular clubs.	3, 4				

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Year 8	Faculties		Gatsby Benchmark	Year Teams	Ga+G3:G20tsby Benchmark	Careers Advice & Guidance	Gatsby Benchmark	
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts		Kate Witchell		
Year 8	1	PSRE - First Aid	Working with a paramedic (also self-employed)	5				
	2	PSRE - Community	Factors that make a community	4	1:1 interviews - target setting, reflection, action planning etc	3,8	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
	3		Personal responsibility		Respect for self and others			
	4		Decision making/job market	2	Self esteem			
	5	PSRE - Relationships	Self-confidence/self-esteem	3	Target setting following interim reports	4		
	6		Consideration of human needs	4	Body language	3,4		
	7	PSRE - Careers 1 x double lesson	Raising Aspirations	3,4	Volunteering	4		
	8	English - Equality and Diversity	Paired presentation on an aspect of equality/diversity. Ability to express a point of view to others rationally and with conviction. Presenting yourself in a formal manner in front of others.	3,4	Reflection and thanks	3		
	9				Problem Solving - Solving tasks to complete in small groups			
	10				Independent and reflective learners			
	11	Humanities - Big Pit Visit	Understanding of the changing economic activities in the UK - working conditions, work etc. LM1 Cancelled due to COVID.	2	Money - how does it work			
	12	DT - Westonbirt Visit	KS3 learning skills. Resilience, creative thinking. Will take place for the first time in May 2022 - postponed due to COVID	4	International Women's Day			
	13	PX - Arts Day	Practitioners from the arts world in working with all pupils. Discuss careers in the Arts. Group Skills + importance of transferrable skills. Performance. Taking part.	3	Resilience			
	14	PX - African Masks/Our Day out			Communication Skills			
	15	PE - Sports Ambassadors	Leadership	4	Inspirational people			
	16	PE - Team sports	Transferable skills (team work, communication, leadership, mental toughness/ resilience, dealing with success and failure). Commitment for those attending extra curricular clubs.	3,4	Careers			
	17	Maths - Financial Methods	Using percentages, banks and building societies	4				
	17	Maths - Code Breaking (selection of students)	Code breaking - trip to Bletchley Park	4	Took place in November 2021 (50 pupils).			
	18	Science - Space	Linking aspects of science to the exploration of space. Problem solving, teamwork, presentation	4,3	Hopefully will happen later in the year			
	19	MFL - clothing	Discussing appropriate modes of dress for different circumstances - work etc					
20	MFL - money	Discussing spending habits, saving etc	4					

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Year 9	Faculties		Gatsby Benchmark	Year Teams	Gatsby Benchmark	Careers Advice & Guidance	Gatsby Benchmark	
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts		Kate Witchell		
Year 9	1	PSRE - Careers, The Real Game	A career is a pathway and not just an occupation	2,3,4	Learning Ideas and Concepts	3	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
	2		Change is constant, transferrable skills		1:1 interviews - target setting, reflection, action planning and focus on KS4 options	3,8	Appointments for SEN students	8
	3		Using Eclips introduce LMI		Y9 Options: Assembly by Dr Simpson	3,8	Careers Advisor is available to meet with students and parents at Parents' Evenings	8
	4	PSRE - Financial Capability	Making informed choices about use of finance	4,5	Y9 Options Evening for parents and students		Careers Newsletter sent 3 or 4 times/year to parents (also available on website - supports local employers and businesses)	5,8
	5		Decision making		Y9 Options: Careers Lead and Careers Adviser speaking at the parent forum	1	Careers tutor work	
	6	PSRE - Careers 1 x double lesson	Skills/Qualities/Multiple Intelligences	2,3	Intro to Post 16 options	8		
	7	English - Media Narratives	We could introduce more about the film industry and associated careers	4,5,6?	Self reflection and target setting after each interim assessment and at the end of each term			
	8	English - Exam Unit: Non-fiction	Links to careers could be developed, but it would be dependent on the extracts we were studying with students and that changes every year.		Charity Group - organise charity events. This involves communication with tutor group to gain ideas, sharing in group and then formulating a plan			
	9	Humanities - Mock Trial (self selecting and not all pupils)	Transferable skills. Public Speaking and debate. Visit to the courts. Different roles - wide range of employment opportunities. Continuing at the moment for preparation - small group allowed within COVID RA.	6	Study technique and memory skills - preparation for Y9 exams			
	10	Humanities - Job Applications for Storm Chasers	Desirable qualities for a slightly different kind of career. General good employability but also beyond known experience	4	Careers tutor work			
	11	MFL - Clothes	Discussing appropriate modes of dress for different circumstances - work etc					
	12	MFL - Language ambassadors	Opportunity for leadership skills					
	13	MFL - Option Process	Understanding of why it is good to have some knowledge of MFL in terms of employability	4				
	14	DT - GCSE Presentations	Life Skills, consumerism, practical skills	4				

15	DT - Industry Day	Working with employers/employees. Finding out about DT careers. Teamwork activities. Careers advice given by industrial partners (postponed due to COVID)	5,8				
16	PX - Pop Art	Group Skills + importance of transferrable skills. Performance. Taking part/Arts days all pupils meet and work with practitioners from outside of school working in all areas of the arts.	3,4	COVID 19 no clubs at present. These will start again in Music/art/da/dr when safe.			
17	PX - Yr 9 Arts Day						
18	PX - Pop Songs						
19	PE - Course Choice						
20	PE - Team sports	Transferable skills (team work, communication, leadership, mental toughness/ resilience, dealing with success and failure). Commitment for those attending extra curricular clubs.	3, 4				
21	Media	Professional Conventions, insight into professions such as screenwriter, film producer, director, cinematographer and editor.	4,6???				
22	Maths - Financial Methods	Modules taken on 'Using percentages' and 'Maths and money'	4				
21	Maths - Code Breaking	Introduction to cryptography	4				
23	Learning Support - Y9 Options	Talk through option choices to help make decisions for GCSE subjects. Students on vocational pathway have additional visits where appropriate	3,8				
24	Science - Science Day	Run by external - currently Airbus - Problem solving, presentation	5	Trying to organise - tricky			
25	Science - Christmas Lecture Oxford University	Enthusing science and appreciation of science in everyday life	4	Happening			

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Year 10	Faculties		Gatsby Benchmark	Year Teams	Gatsby Benchmark	Careers Advice & Guidance	Gatsby Benchmark
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts		Kate Witchell	
1	PSRE - Careers Module	Difference between a job, occupation and career	4	Work Experience: Initial assemblies and tutor work: Assembly on my experience of work in September Term 4 Briefing via PSRE Term 5 WEX followed by debriefing in PSRE lessons	5,6	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
2		Information re Post 16 options using Wilts College to explore apprenticeships	7	Constantly revisiting the theme of WEX throughout the year; items on most tutor team meeting agendas and at Parent Forum	4,5,6	Careers Advisor is available to meet with students and parents at Parents' Evenings	8
3		Skills and qualities / linking possible occupations to individual skills and qualities Link to LMI using Kudos	2,3,4	Provision made for students of varying ability in option process	3	Appointments for SEN students via appropriate agency, supported with our careers advisor when invited by SENCO	8
4		Introduction to CVs	4	Wavin scholarship for three Y10 students chosen from a field of eight and subsequent visit to the Wavin site with parents and accompanying staff	5,6	WIN Project appointments for identified students	8
5		Research, mock interviews, jargon, what employers want	3,4,5	Planned activity may be to look at the sort of part time/weekend work undertaken by students in the year group		College come in to each PSRE class to inform about apprenticeships and a general overview of college	7
6	PSRE - Health	Stress management	3	1:1 interviews - target setting, reflection, action planning etc	8	tutor work	
7	English - Evaluative Writing		4	Charity Group - organise charity events. This involves communication with tutor group to gain ideas, sharing in group and then formulating a plan			
8	English - Spoken Language presentations	Spoken presentation. Speaker who is expected to respond. Continuity, finding solutions, flexibility	3,4	Work in tutor time on Study Skills and revision techniques			
9	Humanities - Sustainable Transport and Coasts Unit	Decision making. Range of resources. Viewpoints, links to Government. Local/national government positions	2	Mentoring process to support students who are working below expected targets in different subjects			
10	MFL - Preparation for Speaking Tests	Working to a deadline. Overcoming anxiety and demonstrating confidence through tone and delivery style					



Year 10

11	DT - Chippenham 'Purple Flag' Project	Meeting an architect (employer/employee). Aspirational career link. Site visit to learn about structures. Graphic Products, working with architect to improve Chippenham	5				
12	DT - London Design Trip	Impact of famous designers. Resistant Materials. Visiting V&A and Design museums CANCELLED DUE TO COVID - HOPING TO WALK INTO TOWN TO WORK WITH LOCAL ARCHITECT					
13	DT - Graphics	Chippenham Neighbourhood Plan. Pupils to meet Chief Planning Officer for Chippenham, local Councillors and the Architect during a site visit to the town centre on 7th Jan 2020	5				
14	DT - Food and Textiles Exhibitions	Skills and equipment.	4,5				
15	DT - Dyson Project	Activities with Dyson engineer. Resistant Materials. Dyson activity	5				
16	DT - Bowood Link	Food and Nutrition. Bowood	5				
17	PX - Composition		4				
18	PX - Choreography		4				
19	PX - Devising		4				
20	PE - GCSE Course Training, Leadership	Careers in sport covered.	4				
21	PE - Media		4				
22	PE- Netball Leaders	Leadership	3				
23	PE - Team sports	Transferable skills (team work, communication, leadership, mental toughness/ resilience, dealing with success and failure). Commitment for those attending extra curricular clubs.					
24	Media -	Range of research documents, production of ads, magazines, music videos, films, TV shows and games. Understanding roles involved such as magazine editor, director, editor and producer. Role of a researcher.	5 if media clips showing the work involved?				
25	Business	GCSE Business includes various elements running through the world of work including Recruitment, Communication and Flexible Working.	4				
26	Maths	Percentages, simple interest and compound interest.					

	27	Science -	External speakers to talk about either scientific research or how they use science in their role. Enthusing science and appreciation of science in everyday life.	5	Maybe in the later part of the year, tricky to get speakers in at the moment			
	28	Science - GCSE Science live	Enthusing science and appreciation of science in everyday life.		Not happening Covid			

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Year 11	Faculties		Gatsby Benchmark	Year Teams	Gatsby Benchmark	Careers Advice & Guidance	Gatsby Benchmarks	
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts		Kate Witchell		
	1	PSRE - Careers Module	Progression routes post Y11 working with careers adviser and head of sixth	2,3,7	1:1 interviews - target setting, reflection, action planning etc Discussions about college open days, apprenticeships and Sixth Form and how these link in to post-18 options	2,8	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
							Careers Advisor is available to meet with students and parents at Parents' Evenings	2,8
	2		Interviews/psychometric testing etc	5	Coping and learning from failure			
			Job Market and alternatives to employment	2	Destinations tracking - checked at 2/3 points in the year. By the second check students expected to have plan and alternative. Any concerns reported to careers adviser	2	Appointments for SEN students	2,8
	4		Types of Businesses				Careers advisor comes into careers lessons talking about Post-16 options	2,3,7,8
					Parents evening		Head of sixth form talks about Sheldon Sixth form	3,7
	6				Sixth form prospectus and distribution of Wilts College, Bath College and Swindon Col/Swindon New College prospectus		WIN Project appointments for identified students	3,8
		English - Exam writing skills	Letter, newspaper, article, speech or blog entry. Writing for different purposes and audiences. Capturing the correct style and tone.	4	Careers Advice - connecting pupils with Kate Witchell for careers advice meetings			
		English - Unseen Poetry	Analyse, interrogate (ability to face the unexpected - be flexible)	4	Provision of College and Sixth Form prospectuses - range of prospectuses distributed to each tutor base. More available from both the careers library and careers hub			
				4	Visiting Speakers - Speakers invited to assemblies to highlight career options. For example, a past pupil who now works at Microsoft			
	8	Humanities - Resource Management	Use of data in interpreting patterns (this unit has been removed for 2022 exam series)	4	Tutor work			
		MFL - Preparation for Speaking Tests		4				

Year 11	10	MFL - Voluntary/Charity Work discussions	Appointment schedule. Resilience	4			
		MFL - Careers Choices	Reflect on their possible future plans. Enhanced communication skills	4			
	12	DT - Site Visits	Research. Evaluation	6			
		DT - Arkwright Sponsorship	Aspirational Engineers. Industrial Tutors. Financial support the 6th form and university CANCELLED	5,6			
	14	PX - Independent Projects	Extra-curricular activities will resume post COVID. A level choices discussed in regards to choices at post 18. Advise getting a careers interview and also contacting Universities directly.				
		PE - Technology					
	16	PE - Careers in Sport					
		PE - Cambridge National	Leadership and sports management covered.				
	18	PE - Leadership Unit	Leadership				
		Media -	Learn how to employ the conventions of media using appropriate software and hardware. Insight into the technical roles of editor, graphic designer and camera person that might work in the publishing, advertising or moving image sectors	4			
	19	Business	Lloyds Bank Scholarship Programme - approx. 12 students attend 6 sessions at Lloyds as well as having the opportunity for WEX as part of their school to work programme	5,6			
	20	Maths - Price Comparisons	Comparing prices of goods of different quantities (best value)	4			
	21	Maths - Financial Methods	Use of interest rates in savings, tax and mortgages	4			
	22	Learning Support - SEND	SEND students have targeted support with TA to discuss college courses and make applications	3,8			
23	Science - GCSE Science live	Enthusing science and appreciation of science in everyday life.	4	No - Covid			

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Year 12	Faculties		Gatsby Benchmark	Year Teams		Careers Advice & Guidance		
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts	Gatsby Benchmark	Kate Witchell	Gatsby Benchmark	
Year 12	1	PSRE - Religious Studies	Introduction to course and where it can lead Evaluative and Analytical writing skills	4	Post-18 tutor work - almost every week: focused on making university choices, applying for apprenticeships, options for gap years, organising work experience, employability skills, applying for a job, writing a cv and/or UCAS application.	3,8	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
	2	English Language - Writing Style	Editorial writing. Transform	4	Assemblies - from Sheldon staff and external speakers on the same themes as above (e.g. Gap Year Organisation Project Trust, Kate Whitchell on apprenticeship.	5,7	WIN Project appointments for identified students	8
	3	English Literature - Presentations	Links to skills that are relevant to further academic study and general employment	4	UCAS preparation particularly focused in the summer term.	3,4,8		
	4	English Literature - Skills Programme		4	Work experience in July.	5,6		
	5	Humanities - Criminology Talks	Range of Employment opportunities. Prison visit. Magistrates Court. Residential at USW. Guest speakers Delays due to COVID, one in-school session booked TBC	4,5,6	1:1 interviews - target setting, reflection, action planning etc Discussions about college open days, apprenticeships and Sixth Form and how these link in to post-18 options	8		
	6	Humanities - Psychology Visits	Encounters with range of employees with Psychology qualifications. Bristol Zoo, USW Cancelled for now for COVID, awaiting providers to re-offer opportunities.	5				
	7	DT - Paris Trip	Product Design, Fashion & Textiles, Food & Nutrition. Working with designers. Product Design. Champs Elysees CANCELLED	5				
	8	DT - Warwick University	Attend lectures on innovation and sustainability. Careers aspirations into Engineering	5				
	9	PX - Devising	Gallery trips, Theatre trips.		Will start trips again in spring summer 2021			
	10	PX - Performance						
	11	PX - Exam						
	12	PE - A level Biomechanics	Verbal interview as part of their coursework: Interview technique and presentation skills developed.	4				
	13	PE - Careers/Contemporary Studies						

14	Media	Various aspects of the media industry. Insight into big shifts in media landscape. Understanding of roles such as game designer, film producer, journalist, radio producer, director and editor. Skills necessary to produce their own media products. Skills apply to the roles of web developer, camera person, editor, copy writer, graphic designer and magazine editor. (Students are invited on a day trip to the Guardian in London and get a sophisticated understanding of roles in the new business such as editor, journalist, picture editor, photographer and designer)-(NOT HAPPENING AT PRESENT DUE TO COVID)					
15	Business	Lloyds Bank Scholarship Programme - approx. 12 students attend 6 sessions at Lloyds as well as having the opportunity for WEX as part of their school to work programme - Looking to restart Summer 2022					
16	Maths - Introduction to University Maths	Trip to Warwick University - 'Maths in Action'		Not happening Covid			
17	Maths - Core Maths qualification	An awareness of maths in personal finance, taxation, critical path analysis.					
18	Science	External speakers to talk about either scientific research or how they use science in their role. Enthusing science and appreciation of science in everyday life		Trying to organise.			
19	Computer Science	University Visits/Virtual Activities summer 2022					
20	Computer Science	Visits from People in Computing/IT - summer 2022					

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Year 13	Faculties		Gatsby Benchmark	Year Teams		Careers Advice & Guidance		
	Curriculum Area	Curriculum Areas/Learning Ideas and Concepts		Learning Ideas and Concepts	Gatsby Benchmark	Kate Witchell	Gatsby Benchmark	
13	1	PSRE - Religious Studies	Introduction to course and where it can lead Evaluative and Analytical writing skills	4	Terms 4 & 5: careers input included in 'preparing for life after Sheldon' module	4,8	Careers Advisor is available to meet with students and/or parents at the drop-in sessions or by appointment	2,8
	2	English Language - Original Writing	Develop skills in a range of writing styles. Collecting their own data. Research.	4	A variety of information and useful links can be found on CareerCompanion.co.uk The tutor programme introduces students to these. This includes a link to Career Pilot, Higher Ideas plus others.	4, 8	Advice and Guidance also provided by tutors in 1:1s and by the Head of Year and Head of Sixth Form	8
	3	English Literature - Presentations	Links to skills that are relevant to further academic study and general employment.	4	1:1 interviews - target setting, reflection, action planning etc Discussions about college open days, apprenticeships and Sixth Form and how these link in to post-18 options	8		
	4	English Literature - Skills Programme		4				
	5	Humanities - University Visits	University sessions to sample Psychology. History lectures. Parliament Outreach programme for students in a range of Hums subjects at KSS	7				
	6	Humanities - University Visits		7				
	7	Humanities - Past Students gone on to History teaching careers.		5				
	8	MFL - Living with Disability topic	Role that work plays in people's lives. Inclusion of those with disabilities.	3				
	9	DT - Warwick University	CANCELLED DUE TO COVID					
	10	PX - Preparation	Past students talk to students about studying the arts at university.	7 if accompanied with media clips etc				
	11	PE - UK Sports						
	12	PE - Governing Bodies						
	13	PE - Media, Technology						
	14	PE - Non exam assessed work	Verbal interview as part of their coursework: Interview technique and presentation skills developed.	4				

Year

15	Media	Various aspects of the media industry. Insight into big shifts in media landscape. Understanding of roles such as game designer, film producer, journalist, radio producer, director and editor. Skills necessary to product their own media products. Skills apply to the roles of web developer, camera person, editor, copy writer, graphic designer and magazine editor. Students are invited on a day trip to the Guardian in London and get a sophisticated understanding of roles in the new business such as editor, journalist, picture editor, photographer and designer-(NOT HAPPENING AT PRESENT DUE TO COVID)	4,5				
	Business	Opportunities to get involved with - KPMG - graduate apprenticeship and EY - graduate apprenticeship	5				
	Business	Alumni used to talk to Y13 Business Students	4,5				
	Business	Bath University run a day looking at Economics at University looking to restart summer 2022	7				
	Maths - A Level Maths	Links to advanced scientific study, Engineering, Physics, Computing and Business Analysis	4				
	Maths - Core Maths qualification	An awareness of maths in personal finance, taxation, critical path analysis.					
	Learning Support	Help to complete applications and personal statements	3	Teaching assistant has been helping a number of Year 11 students to complete applications for college this term especially those with EHCPs.			
	Science	External speakers to talk about either scientific research or how they use science in their role. Enthusing science and appreciation of science in everyday life	5	Trying to organise.			
	Learning Support/Hearing Impairment Base	Career aspirations for deaf/hard of hearing students.		Interviews/talks with deaf professionals. April 2021 Year 8 HI boys with apprentice Film editor/producer.			
	Computer Science	University Visits/Virtual Activities					
	Computer Science	Visits from People in Computing/IT					

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		Careers Education		Careers Information	Work Related Learning/Employer Encounters	Careers Advice & Guidance
		Curriculum Area	Curriculum Areas/Learning Ideas and Concepts	Tutor Programme		Kate Witchell
	1	DT - Roll of Honour Board	Design related career paths. Inspire design courses at university.			
	2	Business	Industry Link for Computer Science			
	3	Business	Reestablishing link with Chippenham Chamber of Commerce for access by Business Students.			