Unifrog help sheet for students and parents

Register an account with Unifrog - https://www.unifrog.org/



If you have not logged in before, you may need to reset your password. Use your school email account for this.

You will need to enter your subjects and teachers as an introduction to all the aspects of Unifrog.

You will then scroll down and see some coloured tiles

Interests profile * Quiz not taken start > Skills profile * Quiz not taken * Quiz not taken	Personality profile Quiz last taken 15 Dec 20: 157 start > Careers Ilbrary Careers favourited De to tool > Moce Make your first shurthst tart > Placements Mocecont 	Work environments pro × Quiz not taken Subjects library × Subjects favourited Go to tool > Webinars Hear directly from the experts Go to tool >	Click o and cli placem	n the placements tile ck on + add a new nent
Student initial fo You're adding a Student in Fill in the information below Afterwards we'll ask the placement	Coronal Control Contro	nt ick 'finished' at the botto next form.	om of the form.	Please select Mrs Tillotson as the placement coordinator
* In person or Virtual * Placement coordinator	• select • • • pick one • This is the school / college staff member who will be coordinating the placement from your school's / college's side. • eg Lottie's little bakery •			Complete the information regarding your
* Name of placement business / organisation				placement. Make
* Placement start date	day + mor	nth + year	. ¢ blank if \$	email address and
* Describe the time commitment	eg Full time			contact name
* Employer placement lead: name	eg Tim Cook			<u>c</u> orrect!
* Employer placement lead: email	eg tcook@apple.com Important: this must be correct, or we won't be able to progress the placement.			
* Employer placement lead: email (again) * Agree	eg tcook@apple.com Do you agree to: - Unifrog sending your details to t - Abiding by any confidentiality po - Observing all safety, security an - Informing the employer and sch - Yes, I agree to all four points	Click Add placement and that is all the student needs to do! An email will then be sent to the employer		
Finished?	mark as finished and notify employer to fill in their initial form? Add placement or cancel changes			and then the parent for agreement