



# Sheldon School

BE KIND | BE BRAVE | BE THE BEST YOU

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Dear Parents and Carers,

## Year 8 Parents' Evening

**Thursday 9<sup>th</sup> May 2024 for left side tutor groups: 8FEB, 8MRH, 8ASC, 8AMB and 8LMH**

**Monday 13<sup>th</sup> May 2024 for right side tutor groups: 8MAK, 8MBA, 8RLH, 8JHF and 8ERE**

I am writing to inform you that Year 8 Parents' Evening this year will take place over two evenings and the date you will attend will be dependent on your child's tutor group; the dates are shown above. Both evening events will take place in-person at Sheldon School, running from **16:00 to 18:30**.

Parents' evenings present a valuable opportunity to meet with your child's teachers to discuss their progress, strengths and areas for development across the range of subject areas that they study.

Appointments for this event should be booked using the same system as virtual parents' evenings. The booking system will be open from **18:00 on Wednesday 1<sup>st</sup> May 2024 for left side tutor groups** and **18:00 on Friday 3<sup>rd</sup> May 2024 for right side tutor groups**.

### **How to make a booking**

To access the Parent Evening Booking System, you will need to log into the system using this link <https://sheldon.schoolcloud.co.uk> and then select **Parent Login**. You will then be asked to provide the following security details:

- Title
- First Name
- Surname
- Email Address
- Child's Name
- Child's Date of Birth

**The above details must match what we have on our records. If there have been any changes, please notify the school admin department by emailing [admin@sheldonschool.co.uk](mailto:admin@sheldonschool.co.uk). This will enable details to be updated.**

Once you have logged into the system, you will see the date for parents' evening along with a list of your child's teachers and time slots that are available for you to see them. You should be able to manually select appointments. Where your child is taught a subject by more than one teacher, students will be advised who an appointment should be booked with. Once you have booked appointments, the system will save your entries. You will then receive a confirmation email.

Please be advised that appointments will be limited to five minutes to enable teachers to see as many parents and carers as possible over the course of the evening. As faculties will be situated in different locations, you are advised to leave five minutes between each appointment to allow you time to move between venues where necessary. A list of faculty locations will be available on the night.

On the day of the event, you are invited to park in any of the car parks near Reception, or on the Year 10/11 playgrounds, which are accessible via the Service Drive (near the school gym). However, please be aware that there will be limited parking available and you may wish to park in the surrounding area instead. When you arrive at school, please sign in on the attendance sheets outside the Refectory.

We hope that you will be able to attend the parents' evening and that it proves to be both informative and enjoyable.

Warm regards,

A handwritten signature in black ink, appearing to read 'Alison Simpson', written in a cursive style.

Dr Alison Simpson  
Deputy Headteacher