

Hardenhuish Lane,
Chippenham
Wiltshire,
SN14 6HJ
admin@sheldonschool.co.uk
www.sheldonschool.co.uk

20<sup>th</sup> September 2023

Dear Parents/Carers of students in Year 7 and students with new tutors,

We would like to invite you into school on Wednesday 27<sup>th</sup> September for a five-minute appointment with your child's tutor to meet them and to discuss how your child has settled into school this academic year.

At Sheldon, we pride ourselves on our excellent pastoral system and we think a relationship between tutors and parents is vitally important. Your child's tutor should be your first point of contact if you have anything you are concerned about, or if there are successes you'd like to share.

Appointments will take place between 4.00pm and 6.30pm with each appointment lasting strictly five minutes. In rare circumstances where you think you will need more time with your child's tutor, we ask that you arrange a further appointment or phone-call with them for another time.

Appointments for the evening are made via our online booking system. Correspondence of how to do that is attached to this communication.

Tutors of students in Year 7 will be in the Hall. Tutors of students in Years 9, 10 and 11 will be in the Refectory.

Also, if you are a parent of a new Year 7 and would like an opportunity to meet the school SENDCo, they will be delivering a presentation about SEND provision at 3.30pm in the Sixth Form Centre. Appointments are also available with the SENDCo if there are specific things that you would like to discuss. (Further details about this are attached).

We very much hope that you can make the evening and that you enjoy the event. We look forward to seeing you.

The tutors involved in the evening are:

Year 7 Year 9

Mrs E Manzi Mr S Fawcett
Miss L Palmer Mr J Curtis-Nye

Mrs H Pickup

Mr S White Year 10
Mr B Davies Mrs Allen

Mr L Burcombe

Mrs K German Year 11
Mr D Grainger Mrs N Scott
Mr R Foo Mrs A Goldsmith
Miss Perrington Mrs F Venner

Yours faithfully,

Miss Mundy

Assistant Headteacher