

Meet the Tutor Evening



Sheldon School

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Welcome to Sheldon!

I'm going to be your child's tutor.

In this session, I am going to talk about:

- Key information and our house system
- The role of a tutor and our expectations
- Our behaviour system
- Reports
- Apps for you to support at home
- Looking ahead to September



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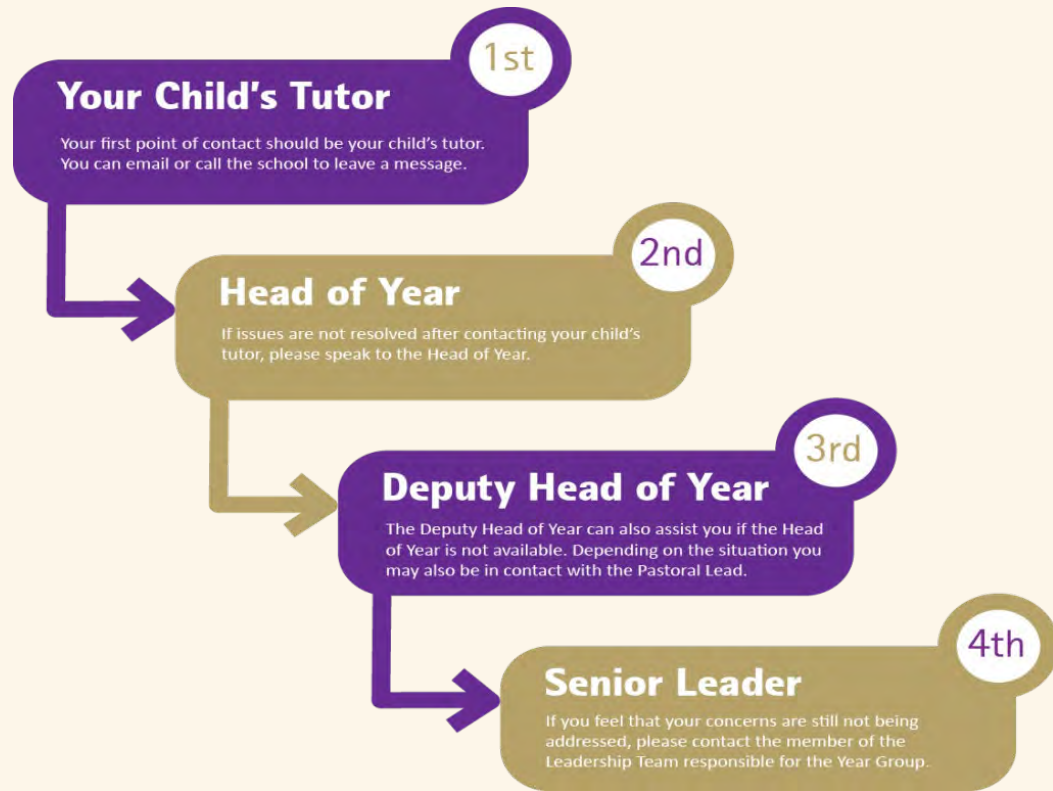
Key Information



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How do you contact me?



As your child's tutor, I will be your first point of contact.

The best way to get in touch is via email –

- 7RB – Mrs Wilkins: awilkins@sheldonschool.co.uk
- 7RG – Ms Lewis: flewis@sheldonschool.co.uk
- 7RO – Ms Williamson: swilliamson@sheldonschool.co.uk
- 7RR – Ms Robinson: mrobinson@sheldonschool.co.uk
- 7LB – Mr Bowen: gbowen@sheldonschool.co.uk
- 7LG – Mr Spencer: espencer@sheldonschool.co.uk
- 7LO – Ms Driver: kdriver@sheldonschool.co.uk / Mrs Moyle: bmoyle@sheldonschool.co.uk
- 7LR – Mr Gibbins: igibbins@sheldonschool.co.uk

What does the academic year look like?

Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
3rd September – 20th October	2nd November – 18th December	5th January – 12th February	22nd February – 24th March	13th April – 28th May	7th June – 21st July

The School Day

In September, pupils will be given a personal timetable to follow:

	Mon1	Tue1	Wed1	Thu1	Fril	Mon2	Tue2	Wed2	Thu2	Fri2
1	7ln/Pe2 RDH	7ODH/Mv CIG A2	7ln/Sp4 LER L7	7ln/Pe2 RDH	7ODH/Sc DRG S7	7ln/Pe2 RDH	7ODH/Hi JAT H4	7ln/Sp4 LER L7	7ln/Pe2 RDH	7ODH/Sc DRG S7
2	7ln/Pe2 RDH	7ODH/Hi JAT H2	7ODH/Ar FED A4	7ODH/Dr BAC A11	7ODH/Sc DRG S7	7ln/Pe2 RDH	7ODH/Hi JAT H4	7ODH/Ar FED A4	7ODH/Dr BAC A11	7ODH/Sc DRG S7
3	7ln/Ma2 NXS M6	7ln/Fr4 SLP L7	7ODH/Sc BJM S3	7ln/Ma2 CMN M6	7ln/Ma2 NXS M6	7ln/Ma2 NXS M6	7ln/Fr4 SLP L7	7ODH/Sc BJM S3	7ln/Ma2 CMN M6	7ln/Ma2 NXS M6
4	7ODH/Gg LJL H4	7ln/Dt1 FKB D5	7ODH/Da TJS A10	7ODH/En SJW P2	7ODH/Ps KXJ P2	7ODH/Gg LJL H4	7ln/Dt1 FKB D5	7ODH/It BLF C4	7ODH/En SJW LIB	7ODH/Ps KXJ P2
5	7ln/Fr4 SLP L7	7ODH/En HCP E7	7ODH/En SJW E8	7ln/Sp4 LER L7	7ln/Dt1 FKB D9	7ln/Fr4 SLP L7	7ODH/En HCP E7	7ODH/En SJW E8	7ln/Sp4 LER L7	7ln/Dt1 FKB D9
6	7ODH/En SJW P1	7ODH/Ps KXJ P5	7ln/Ma2 NXS M6	7ODH/Gg AEG H7	7ln/Dt1 FKB D9	7ODH/En SJW P1	7ODH/Ps KXJ P5	7ln/Ma2 NXS M6	7ODH/Mv CIG A2	7ln/Dt1 FKB D9
7										

Time	Activity
08:30-08:55	Tutor Time
08:55-09:45	Period 1
09:45-10:35	Period 2
10:35-10:55	Break
10:55-11:45	Period 3
11:45-12:35	Period 4
12:35-13:15	Lunch
13:20-14:10	Period 5
14:10-15:00	Period 6



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The role of a tutor and our expectations



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What will tutors be checking and supporting pupils with?

Equipment

Tutors will check every pupil is ready to learn and has the correct equipment for the day.



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What will tutors be checking and supporting pupils with?

Uniform

We always expect the **highest standards** and would appreciate your support in maintaining these.

Please note, black trousers/skirts/shorts are not permitted and trainers of any sort will not be accepted.

Please visit our [website](#) for a clear and comprehensive uniform list.

If you are in any doubt about a uniform purchase, please contact the school.

Uniform List

SHOES	These must be robust, sturdy school shoes. Plain black ankle boots are also permitted. Trainers of any sort are not allowed. Sometimes certain brands and retailers will advertise their shoes as school shoes; however, if they are of a trainer style then these are not allowed. Nike Air Force 1s are a popular shoe marketed as school shoes but are not allowed at Sheldon.
SKIRTS	These must be mid-grey, allow free movement and be no shorter than mid-thigh in length; knee-length or just above the knee is preferable. Skirts must not be rolled up. The following are all not allowed: light grey skirts, black skirts, straight skirts, skirts with slits or decorations – including buttons and zips as decoration.
JEWELLERY	Students are allowed to wear a watch, one stud per ear and a clear, discreet nose stud. All other items are not permitted. Hooped earrings, facial piercing etc represent a health and safety risk by being caught or ripped during practical lessons. Students will be asked to remove any other items like bracelets (including friendship but not medical) and these can be collected at the end of the school day. Persistent offenders will have them confiscated for a term. A reminder: facial piercings, including tongue or nose piercings, are not allowed.
NAILS	NAIL VARNISH, ARTIFICIAL or GEL nails are not permitted. A reminder: students who arrive with these will be asked to remove their nail varnish or cut or remove gel nails.
SOCKS	These must be white, black, navy or grey. No visible socks are to be worn over tights. (<i>Plain black socks without a logo can be worn over tights if they are not highly visible</i>). Fluffy socks are not allowed.
MAKE-UP	Noticeable make-up is not allowed. A reminder: false eyelashes are not allowed.
HAIR	Extreme hairstyles are not allowed; this includes any shaved lines or unnatural hair colours. Hair must be all one natural colour. However, head wraps, braids and other cultural appropriate hairstyles are allowed, but should be in school colours.
SHIRT/BLOUSE	These must be plain white. They can be long or short sleeved without motifs or other decoration. Shirts must have a proper collar, suitable for wearing with a tie. A reminder: shirts must be worn with the top button done up.
SCHOOL TIE	These are obtainable from the school office or Scholars. A reminder: ties must be worn with the wide end out and be of waist length.
SWEATSHIRTS	This must be a V-neck, long sleeved sweatshirt with the school logo. These must be worn over the skirt or trousers and not tucked in. A reminder: hoodies or other jumpers/cardigans cannot be worn over school jumpers.
TROUSERS	These must be mid-grey (not black) and of school trouser material only. A reminder: leggings, jeans and skinny style trousers are not allowed.
SHORTS	These must be mid-grey (not black), tailored shorts made from school trouser material only.

What will tutors be checking and supporting pupils with?

Yondr Phone Pouches

When pupils join us in September, they will be issued with a phone pouch that is their responsibility to look after and bring to school each day.

When in school, they will keep their phone in their pouch and will unlock it at 3pm when leaving school.



What will tutors be checking and supporting pupils with?

Attendance

Regular attendance and **punctuality** at school is important for the well-being and future prospects of students. There is a clear link between **good attendance at school and attainment**, with the highest attainment at Key Stage 4 achieved by students with higher rates of attendance.

We understand that some absence from school is unavoidable, but we do hope to see attendance of **96% and over**.



Below 96%, **attendance actions** are **activated**, which focus on **supporting improvements** with attendance.

What do you need to do if your child is going to be absent?

- If your child is unable to attend school, **please ring the school to provide a reason for their absence, ideally before 08:30, on 01249 766020 – Option 2.** There is a voicemail facility.
- Please also ensure we are informed of any **medical appointments** that are scheduled during the school day (although avoiding these, where possible, is appreciated).
- If a planned leave of absence is needed, e.g. to attend a family wedding, a leave of absence request form can be completed via the school website. **There is a specific link for Year 7 requests.**

LEAVE OF ABSENCE REQUESTS

Taking your child out of school during term time may harm your child's academic progress. We strongly recommend that you do not arrange holidays during this period.

Regular attendance in Years 10 and 11 is particularly important in the preparation of GCSE exams. No requests for holiday absence will be authorised if they impact on controlled assessments or other examinations.

Absences may only be authorised at the discretion of the Headteacher in **EXCEPTIONAL** circumstances and only if your child has a good attendance record (95% or more).

Where unauthorised holiday absence amounts to ten sessions (5 school days) or more within the previous six months of the current academic year, the Education Welfare Service will be notified and the Local Authority will issue a Penalty Notice* to each parent for each child. The six months includes all unauthorised holiday absence up to and including the day the Education Welfare Service is notified.

*The Penalty Notice shall be a sum of £60 per parent per child if paid within 21 days. Otherwise this will increase to £120 per parent per child.

Please click on the link to the form for your child's year group. You must fill out a form for each child requesting a leave of absence.

[Year 7 Leave of Absence Request Form](#)

[Year 8 Leave of Absence Request Form](#)

[Year 9 Leave of Absence Request Form](#)



Our behaviour system



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What is our behaviour policy?

We will **reward** pupils for demonstrating our values:

But, in the cases where those values aren't demonstrated, we will follow our **behaviour policy**:



BE KIND

means that we are thoughtful and considered about how we treat ourselves and others and we always show gratitude.

BE BRAVE

we are confident learners who contribute in lessons. We don't make excuses and we accept that we all make mistakes and learn from them.

BE THE BEST YOU

means we give 100% each and every day to be the best we can be. We believe that success comes through showing ambition, grit and stamina.



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Rewards!

We want to reward pupils regularly for demonstrating our values!

Each term, we will reward a different focus.

For example:

- Attendance
- Praise points
- Effort in lesson
- Being kind
- Being brave
- Being the best you

Ice-lollies on
the field

Easter
egg hunt

Just
Dance
party

Movie
afternoon

Pizza
making

Pumpkin
carving

Biscuit
decorating

Behaviour System

- At Sheldon, we expect excellent behaviour within lessons so that all students can focus on their learning.
- Demonstrating that you are being the best you, being brave and being kind will result in you being awarded **praise points**.
- Within lessons, if pupils do not follow instructions, focus on learning or behave as expected, they will be issued a **warning**. If pupils continue to make poor decisions after this, they will be issued a **reset** and will have to report to the Behaviour Support Centre.
- Further consequences will follow for multiple resets or more serious incidents.



How do we report home on academic progress?



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As parents and carers, you will receive updates on the progress that your child is making throughout the academic year in the form of interim reports.

There are three academic reports each year, which will provide feedback on **progress, effort, homework, and concerns**.

Reports are sent digitally via email.

There will also be a parents' evening for you to speak in person with your child's teachers.

Subject	Year 7 Term 3			Year 7 Term 5			
	Progress	Class Effort	HW Effort	Progress	Class Effort	HW Effort	Concern
English Mr G. Bowen	Securing	1	2	Securing	1	1	
Maths Mr S. Tweedie	Securing	2	1	Securing	1	1	
Science Miss L. Roan	Securing	2	2	Securing	1	2	
German Mrs Y. Williams	Securing	2	2	Securing	1	2	
Spanish Ms S. Small	Securing	2	2	Securing	2	2	
Geography Mr W. Couzens	Securing	1	1	Securing	1	1	
History Mrs T. Tillotson	Securing	2	1	Securing	1	1	
Information Technology Mrs M. Akalanne	Securing	2	n/a	Securing	1	n/a	
Design Technology Mrs K. Driver	Developing	1	2	Securing	1	2	
Art Mr M. Anderton	Securing	1	n/a	Securing	2	n/a	
Dance Miss T. Spalding	Developing	2	n/a	Developing	2	n/a	
Drama Miss A. Waller	Securing	1	n/a	Securing	2	n/a	
Music Mr C. Goldsworthy	Developing	1	n/a	Developing	1	n/a	
Physical Education Mr C. Wolff	Securing	1	n/a	Securing	1	n/a	
PSRE Miss C. Evans	Securing	1	2	Securing	2	2	



Apps for you to support at home



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Parent Pay

ParentPay is our preferred method of payment for school meals, trips, lockers and other extra-curricular activities.

You should have received an activation letter with detailed instructions on how to create an account and top-up the catering account or pay for other items/events.

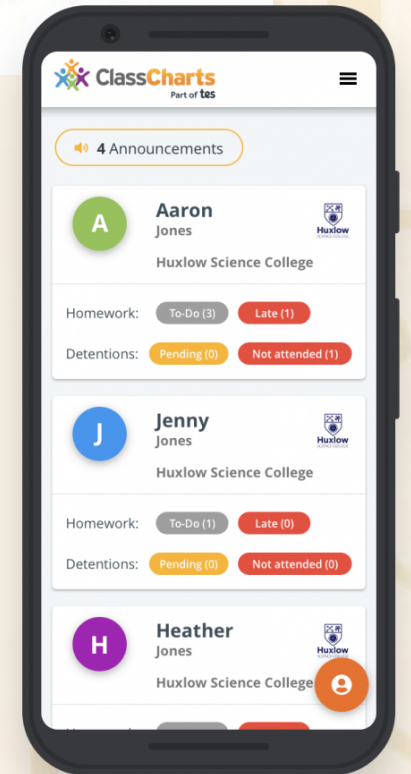
From your account, you can top-up your child's catering account and/or pay for other items/events.

Class Charts

In September, we will be using **a new platform to:**

- Award praise points
- Set homework
- Send reminders/messages
- Set sanctions

It will be new to all students in September, and you will receive a link explaining how to log in so you can monitor your child's information.



Class Charts and Homework

We use a **homework timetable** to provide clarity on when homework tasks should be set.

All homework will be due **7 days** after it is set. Year 7 should be spending **approx. 20 minutes** on each homework task.

Please note, some subjects may occasionally set additional tasks.



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What is there to look forward to in September?



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Year 7 Camp

- 2 visits – right side and left side
- Two days and one night packed with team building activities
- Camping & BBQ

Dates:

Left side: Monday 14th and Tuesday 15th September

Right side: Wednesday 16th and Thursday 17th September

- More details to follow in a letter next week.



Clubs and Activities

We have **over 40 clubs** running during lunchtime and after school at Sheldon.

They range from Crochet, Ukulele and Badminton Club, to Sheldon Singers, Sheldon Orchestra and even Pokemon Club!

We encourage everyone to try out at least one club each term. It's a great way to **meet new friends**, try out new activities or get even better at things you love!

Our clubs are for everyone, whether you have a lot of experience or none at all!



Sheldon Singers



Sports Clubs



Pokemon Club



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Any questions?



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