



REGISTERING AND APPLYING FOR:

STUDENT FINANCE

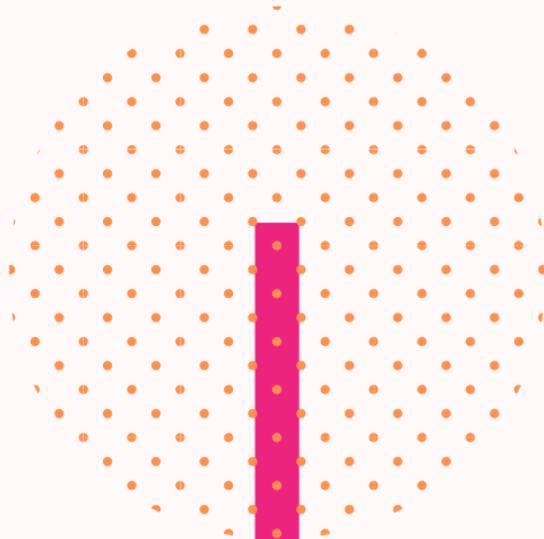
YOUR GUIDE TO FILLING OUT THE
ONLINE STUDENT FINANCE
APPLICATION FORM





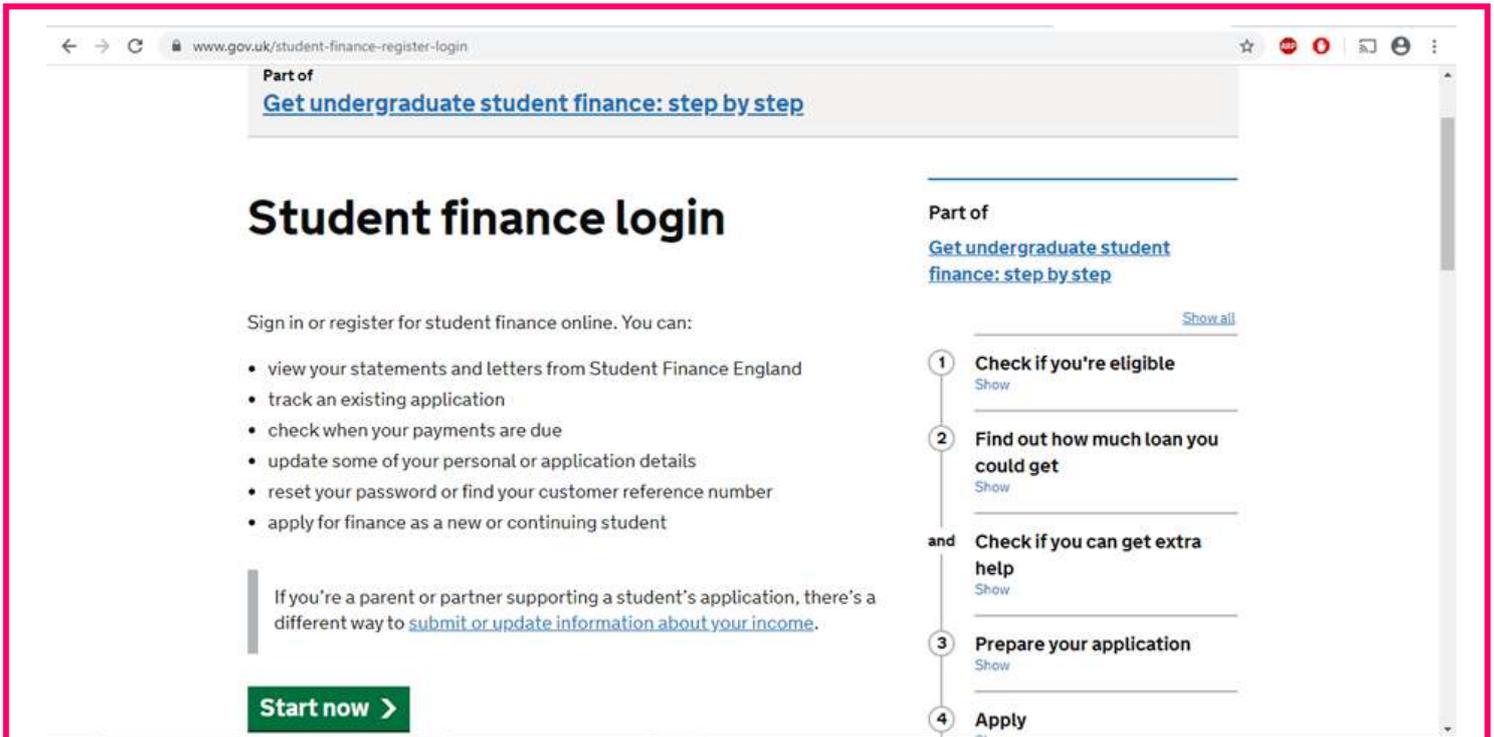
STEP 1:

REGISTERING FOR AN
ACCOUNT ON STUDENT
FINANCE ENGLAND

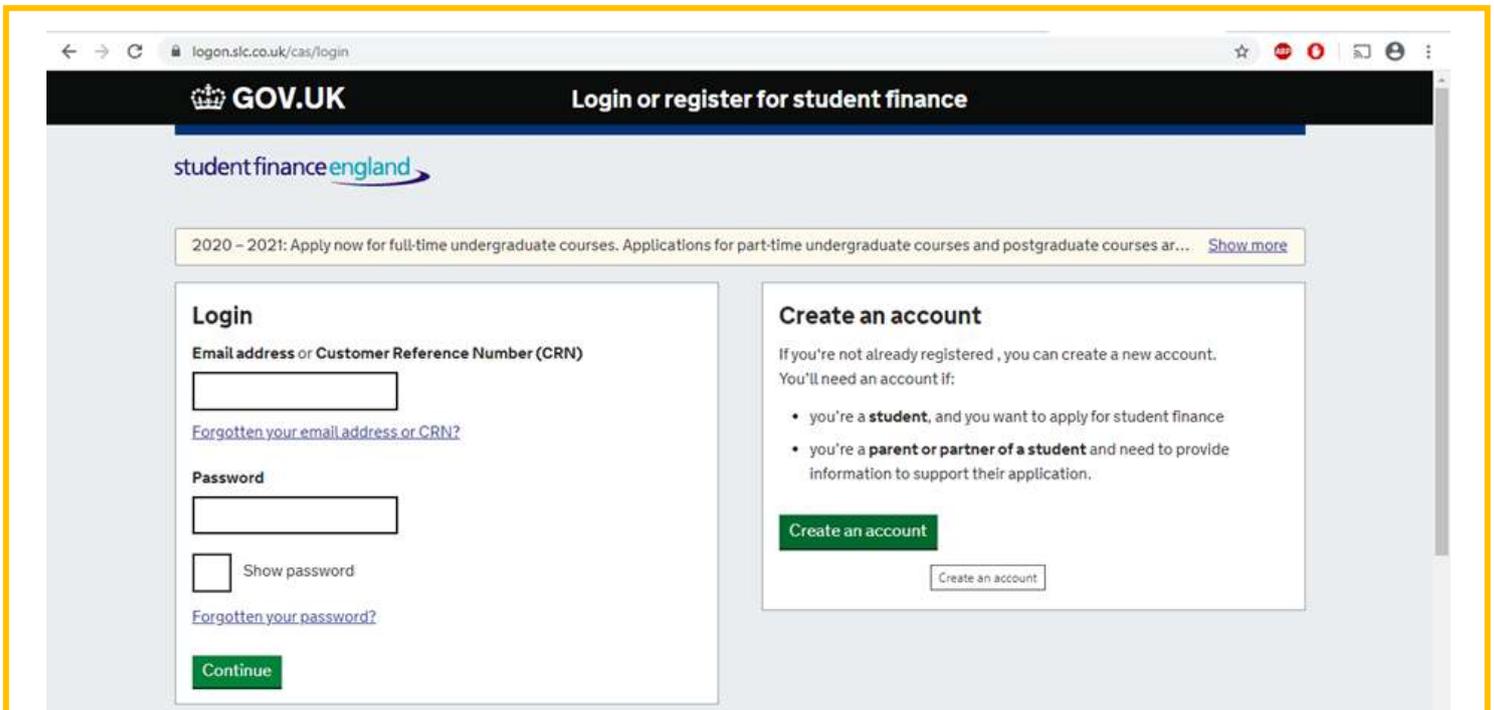


**If you've already done this,
please skip ahead to page 11**

Step 1: Go to the Student Finance England website— www.gov.uk/student-finance-register-login



This is the homepage of the Student Finance England website. This tells you what you can do when you've logged in. Click on the green "start now" button.



This is the log-in page for the student finance website. If you've not created an account already – you will need to click on the green "Create an account" button in the right hand box.

The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/registration/pages/VerifyStudent.xhtml?_locale=en&_ga=2.81490449.767932617.1585303198-1166086437.1585303198`. The page header includes the GOV.UK logo and the title "Register for a student finance account". Below the header, there is a message: "We're always trying to improve our service – [your feedback \(opens in a new tab\)](#), helps us do this." The "student finance england" logo is displayed. The main heading is "Have you ever applied for student finance before?". The text below asks: "Let us know if you've ever applied for student finance from the UK Government. It doesn't matter how long ago you applied, if it was online or using a paper form, or if you applied to us or your local authority." There are two radio button options: "Yes, I have applied for student finance before" and "No, I haven't applied for student finance before". A green "Continue" button is located below the options.

If you've not applied for student finance before, click the "No, I haven't applied for student finance before" button and click the green "continue" button.

The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/registration/pages/VerifySponsor.xhtml`. The page header includes the GOV.UK logo and the title "Register for a student finance account". Below the header, there is a message: "We're always trying to improve our service – [your feedback \(opens in a new tab\)](#), helps us do this." The "student finance england" logo is displayed. The main heading is "Have you ever provided financial details to Student Finance to support a student's application?". The text below asks: "Let us know if you've ever provided financial details to support a student's application." There are two radio button options: "Yes, I have given financial details to support a student before" and "No, I have never given financial details to Student Finance". A green "Continue" button is located below the options. At the bottom of the page, there are links for "Cookies (opens in a new tab)" and "Security (opens in a new tab)", and the Royal Coat of Arms logo.

If you've never given Student Finance any financial details (most people won't have!) then click on "No, I have never given financial details to Student Finance" and then click the green "Continue" button.

Create an account

Enter personal details

We'll share your National Insurance number and relevant information with the Department for Work and Pensions so we can check your identity.

Please provide the following information so we can create your account.

Title

First name(s)

Last name

Gender

Date of birth

Town of birth

National Insurance number (optional)

Continue

Fill in your personal details like above. Enter your National Insurance number if you have it – this makes the process easier once you have applied, as it allows them to match everything up. The click the green “continue” button.

student-finance.service.gov.uk/customer/registration/pages/CustomerDetails.xhtml

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Create an account

Enter home address

If you're a student, this is the address you normally live at when you're not studying.
If you have a British Forces Post Office address you should give this as your home address.

Postcode

[Search for address](#)

[I don't know my postcode or don't have a UK address](#)

Enter your home postcode (where you currently live) and click on the green “Search for address” button.

student-finance.service.gov.uk/customer/registration/pages/CustomerDetails.xhtml

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Create an account

Enter home address

If you're a student, this is the address you normally live at when you're not studying.
If you have a British Forces Post Office address you should give this as your home address.

S70 2AX [Change](#)

Home Address

1 addresses found

[Continue](#)

[I can't find my address in the list](#)

Select your home address from the drop-down menu and click the green “continue” button – if you cannot find your address, click on the blue “I can't find my address in the list” button and you can input it manually.

student-finance.service.gov.uk/customer/registration/pages/CustomerDetails.xhtml

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Create an account

Enter contact details

Please provide additional contact details.

Home phone number (optional)

Mobile number (optional)

Email address

Email address

Confirm email address

If you need it, choose an alternative format for letters we send to you: (optional)

Continue

Put in your contact details. Make sure that these are correct because this is how Student Finance will get in touch with you if they need any more information, and to tell you how much they will be giving you. Then click the green “continue” button.

student-finance.service.gov.uk/customer/registration/pages/CustomerDetails.xhtml

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Create an account

Summary of your details

Personal Details [Change](#)
Miss Job Shop

Contact Address [Change](#)
Barnsley College, Church Street, BARNSELEY, South Yorkshire, S70 2AX

Contact Details [Change](#)
jobshop@barnsley.ac.uk

Thanks, you now need to create a password and a secret answer for your account.

Continue

Check the summary of these details and if they're correct click the green “continue” button. If they're wrong click the blue “change” button next to the section that you would like to change.

student-finance.service.gov.uk/customer/registration/pages/SecurityDetails.xhtml

Please create a password for your account

Your password is case-sensitive, and needs to:

- be at least 8 characters long
- contain both lower and upper case letters
- contain at least one number

[Show more](#)

Password

Confirm password

Show password

[Continue](#)

Enter the password that you want for your account and click the green “continue” button.

student-finance.service.gov.uk/customer/registration/pages/SecurityDetails.xhtml

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Create an account

Please choose a secret question and answer for your account

Secret question

Secret answers are not case-sensitive, and need to:

- be between 4-16 characters long
- contain only letters and numbers, with no spaces.

[Show more](#)

Secret answer

Confirm secret answer

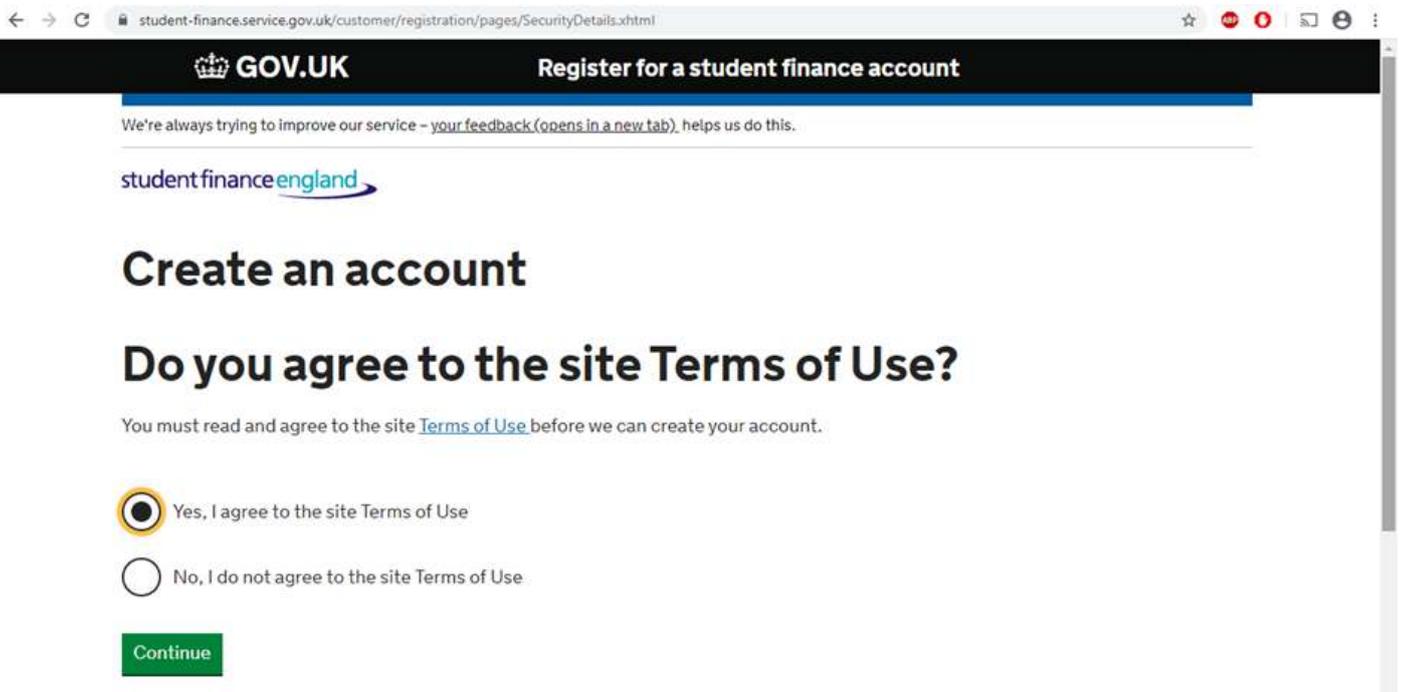
Show secret answer

[Continue](#)

Choose a secret question from the drop-down box and enter your answer to this question in the boxes provided. Make sure that this is something that you will remember the answer to for a long time – as you may need this when contacting Student Finance years in the future! Then click the green “continue” button.



It will then come up with a CAPTCHA number for you to enter – to make sure you're not a robot! Enter it and click the green "continue" button.



You will need to click that you agree to the Terms of Use for the company – so read these by clicking on the blue "Terms of Use" button, then click "Yes, I agree to the site Terms of Use" and then click the green "continue" button. Please note that it is up to you to either agree with, or disagree with these terms – but you will be unable to go through the application process without accepting these.

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Create an account

You've successfully registered with Student Finance England



You can log in to your account using either your:



Customer Reference Number (CRN): **23685094905**

Email address: **jobshop@barnsley.ac.uk**

You'll need your CRN if you have to call us, and when repaying your loan.

About your account

1. You can now use your account to:
 - **apply** for student finance, or support an application
 - see any **outstanding information** you need to send us
 - **track** the progress of any student finance application
 - **view** payments and letters we've sent you.
2. As you'll be accessing your account throughout your studies and beyond, please remember to keep your account information, including your email address, up-to-date.
3. We'll also send you a welcome email with this information.

Continue

You will then be presented with a page detailing your information – including your Customer Reference Number – make a note of this as you will need it whenever you call Student Finance England. Read this information and then click the green “continue” button to start your application for student finance.

Tip: Write down your password, customer reference number and secret answer—you'll need to log back into Student Finance on a regular basis - including every year when you have to reapply—so it's important that you can access this information if you forget it!

COMPLETING THE FORM

Please remember that you can save and come back to your application if you cannot do it all in one go— but you must do each section in full before being able to save it to come back to it.

The guidance for filling out each section can be found on these pages:

"BEFORE YOU APPLY"

12

18

"ABOUT YOU"

"PREVIOUS STUDY"

29

30

"COURSE AND FEES"

"LIVING COSTS"

39

45

"FINANCIAL INFO"

"ADDITIONAL INFO"

50

59

"SUBMIT"

Completing the “Before You Apply” section of the form:

The screenshot shows the 'Job's account' page on the Student Finance England website. The browser address bar displays 'student-finance.service.gov.uk/customer/home/pages/myAccount/index#%20'. The page header includes the 'student finance england' logo and navigation links for 'Your profile', 'Your finance', 'Letters & emails', and 'Logout'. The main heading is 'Job's account', followed by the 'Customer Reference Number: 23685094905'. A yellow banner contains the text: 'Apply before the deadline to make sure your funding is ready for starting your course. New students: 22 May. Returning students: 19 June [view more](#) [delete](#)'. Below this, the question 'What would you like to do today?' is followed by two large buttons: 'Apply for student finance' (blue) and 'Support a student's application' (green).

Click on “Apply for student finance”

The screenshot shows the 'Apply for student finance' page on the Student Finance England website. The browser address bar displays 'student-finance.service.gov.uk/customer/home/pages/studentAppChooser/student?execution=e2s1'. The page header includes the 'student finance england' logo and navigation links for 'Your profile', 'Your finance', 'Letters & emails', and 'Logout'. The breadcrumb trail is 'Home > Apply for student finance'. The main heading is 'Apply for student finance'. Below this, the question 'What type of student finance do you want to apply for?' is followed by two large boxes: 'Higher education' (blue) and 'Further education : Advanced Learner Loans' (purple). The 'Higher education' box lists the following options: 'a degree, for example: a BA, BSc, teacher training', 'a foundation degree', 'an HNC or HND', 'a postgraduate qualification, for example: a Master's or Doctoral degree', and 'another higher education course'. The 'Further education' box lists the following options: 'a programme of GCE A levels and/or AS Levels', 'a QAA Access to HE Diploma', 'a further education Certificate, Diploma and vocational qualifications at levels 3 - 6', 'any of the following BTEC Professional awards: a Subsidiary Diploma, 90 Credit Diploma, Diploma, or Extended Diploma', and 'an NVQ, level 3-6'.

Click on higher education.

student-finance.service.gov.uk/customer/home/pages/studentAppChooser/student?execution=e2s2

Higher education

Undergraduate or postgraduate?

Undergraduate

You're going to be studying for:

- a degree, for example: a BA, BSc, teacher training
- a foundation degree
- an HNC or HND
- a certificate or diploma in higher education
- an Integrated Master's
- Postgraduate Initial Teacher Training eg Postgraduate Certificate in Education (PGCE)
- Postgraduate Healthcare Course (PGHC)
- a Scottish postgraduate or Scottish Master's
- a Master's of Architecture

Postgraduate

You're going to be studying for:

- a master's qualification, for example: MSc, MA, MBA.
- a doctoral qualification, for example: PhD, EngD, EdD.

Click on the level of education that you're applying for – if you're still at College at the moment it will be "undergraduate".

student-finance.service.gov.uk/customer/home/pages/studentAppChooser/student?execution=e2s3

GOV.UK Student finance account

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Your profile Your finance Letters & emails Logout

[Home](#) > [Apply for student finance](#) > [Higher education](#) > Undergraduate

Undergraduate

Full time or part time?

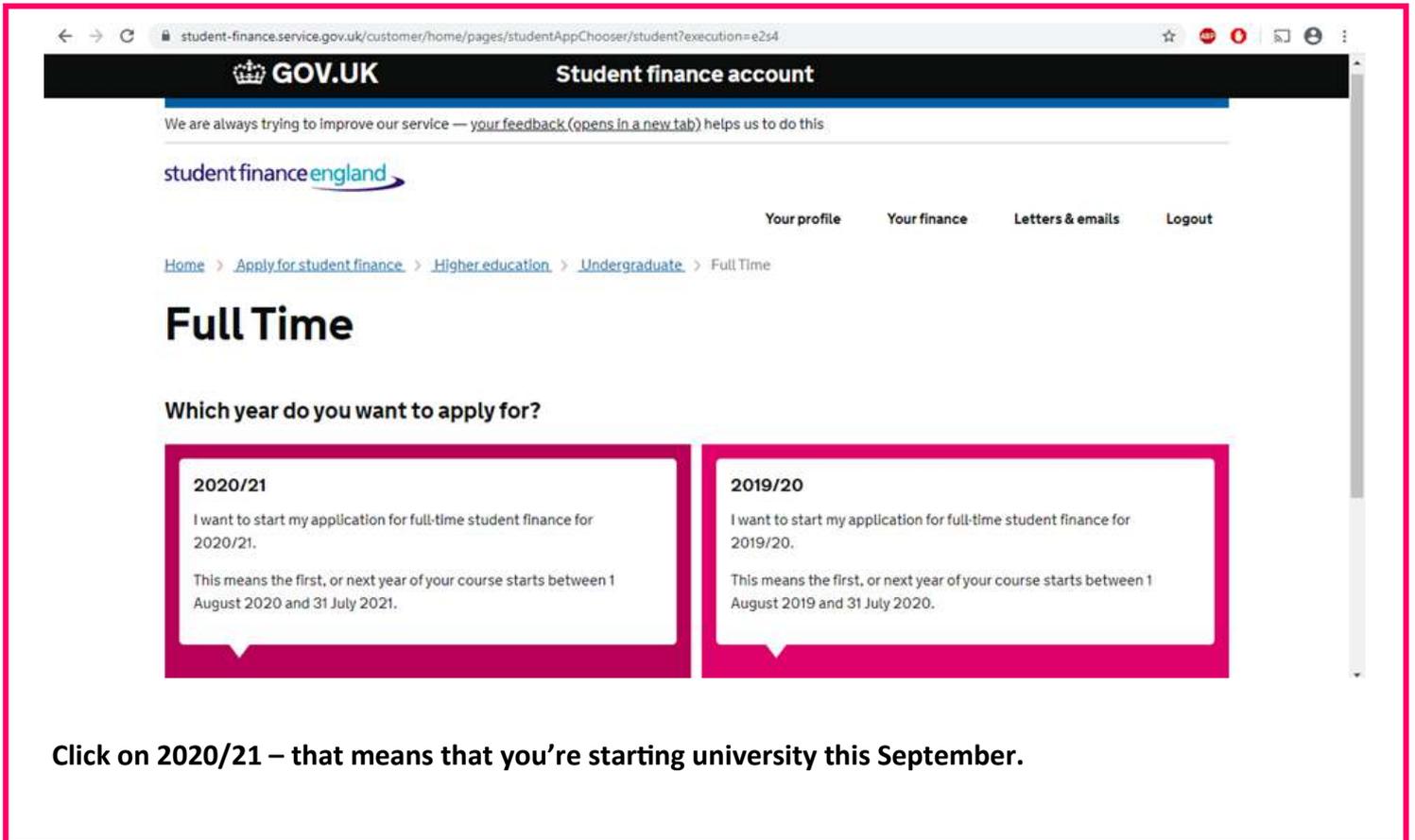
Full Time

For students who'll be studying full time for a Degree, Higher National Diploma (HND) or Higher National Certificate (HNC).

Part Time

For students who'll be studying part time for a Degree, Higher National Diploma (HND) or Higher National Certificate (HNC).

Click on either "Full Time" or "Part Time" depending on what your course is. Most courses will be full time – but if you're not sure you can contact the university to ask them.



student-finance.service.gov.uk/customer/home/pages/studentAppChooser/student?execution=e2s4

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Your profile Your finance Letters & emails Logout

Home > [Apply for student finance](#) > [Higher education](#) > [Undergraduate](#) > Full Time

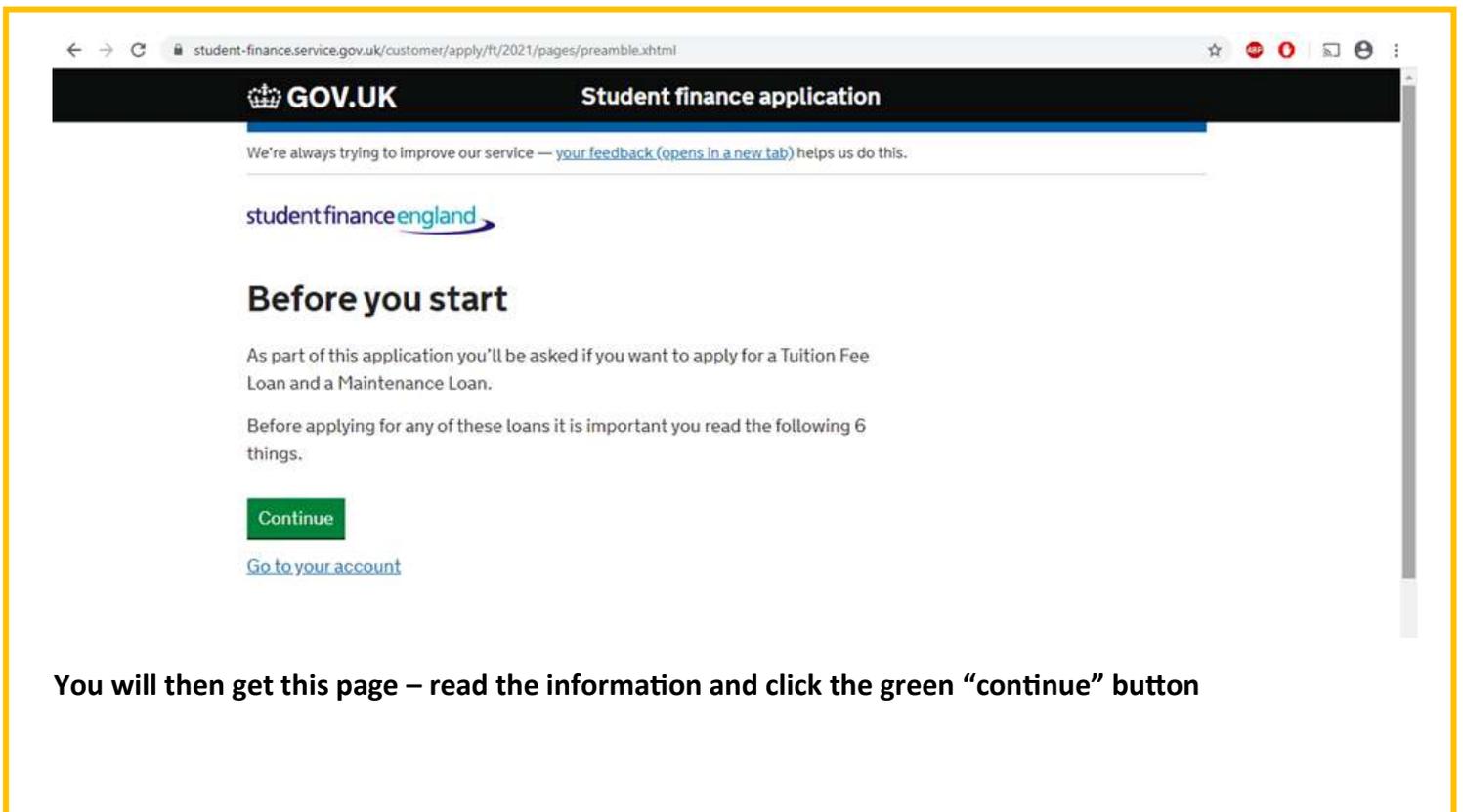
Full Time

Which year do you want to apply for?

2020/21
I want to start my application for full-time student finance for 2020/21.
This means the first, or next year of your course starts between 1 August 2020 and 31 July 2021.

2019/20
I want to start my application for full-time student finance for 2019/20.
This means the first, or next year of your course starts between 1 August 2019 and 31 July 2020.

Click on 2020/21 – that means that you’re starting university this September.



student-finance.service.gov.uk/customer/apply/ft/2021/pages/preamble.xhtml

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Before you start

As part of this application you'll be asked if you want to apply for a Tuition Fee Loan and a Maintenance Loan.

Before applying for any of these loans it is important you read the following 6 things.

Continue

[Go to your account](#)

You will then get this page – read the information and click the green “continue” button

student-finance.service.gov.uk/customer/apply/ft/2021/pages/preamble.xhtml

GOV.UK Student finance application

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[Back](#)

1. We'll charge you interest on your loan, as soon as we make your first payment to you.

[Continue](#)

Read the information and click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/preamble.xhtml

GOV.UK Student finance application

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[Back](#)

2. You will be charged interest while you are studying. The current interest rate is 5.4% but this could change.

[How your interest rate could change](#)

[Continue](#)

Read the information and click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/preamble.xhtml

GOV.UK Student finance application

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[Back](#)

3. We'll charge you interest until you've repaid your loan in full or, until we cancel your loan 30 years after you enter repayment.

[Continue](#)

Read the information and click the green “continue” button.

The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/apply/ft/2021/pages/preamble.xhtml`. The page header includes the GOV.UK logo and the title "Student finance application". Below the header, there is a feedback link: "We're always trying to improve our service — [your feedback \(opens in a new tab\)](#) helps us do this." The "student finance england" logo is displayed. A "Back" link is visible. The main content area features a large heading "4. You'll be due to start repaying your loans the April after you finish or leave your course." and a green "Continue" button.

Read the information and click the green “continue” button.

The screenshot shows the same web browser window as above, but at a different step. The main content area features a large heading "5. You'll only repay when your income is over the repayment threshold. The current repayment threshold is £25,725 but this could change." Below this heading is a link: "▶ [How your repayment threshold could change](#)". A green "Continue" button is positioned below the link.

Read the information and click the green “continue” button.

The screenshot shows the same web browser window as above, but at a different step. The main content area features a large heading "6. You'll repay 9% of your income over the current repayment threshold which is £25,725 a year." Below this heading is a link: "▶ [How much will you repay](#)". A green "Continue" button is positioned below the link.

Read the information and click the green “continue” button.

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To complete your application you'll need:

- 30 minutes
- Your UK passport details, if you have one
- Your university and course name
- Your National Insurance number, if you haven't already told us this
- Your UK bank account details
- Address details of a family member or friend we can use if we lose contact with you

Your information

The information you give during the application process will be used to assess your entitlement to student finance. It is your responsibility to ensure the information is correct.

Your university or college may award bursaries and scholarships which help with living costs or tuition fees. You don't have to pay these back. We'll automatically share your information with your university or college so they can contact you about these awards.

It is an offence to knowingly provide false information in this application.

Read the [Privacy Notice, PDF \(opens in a new tab\)](#) to find out how your information will be used.

Check this is the right application for you

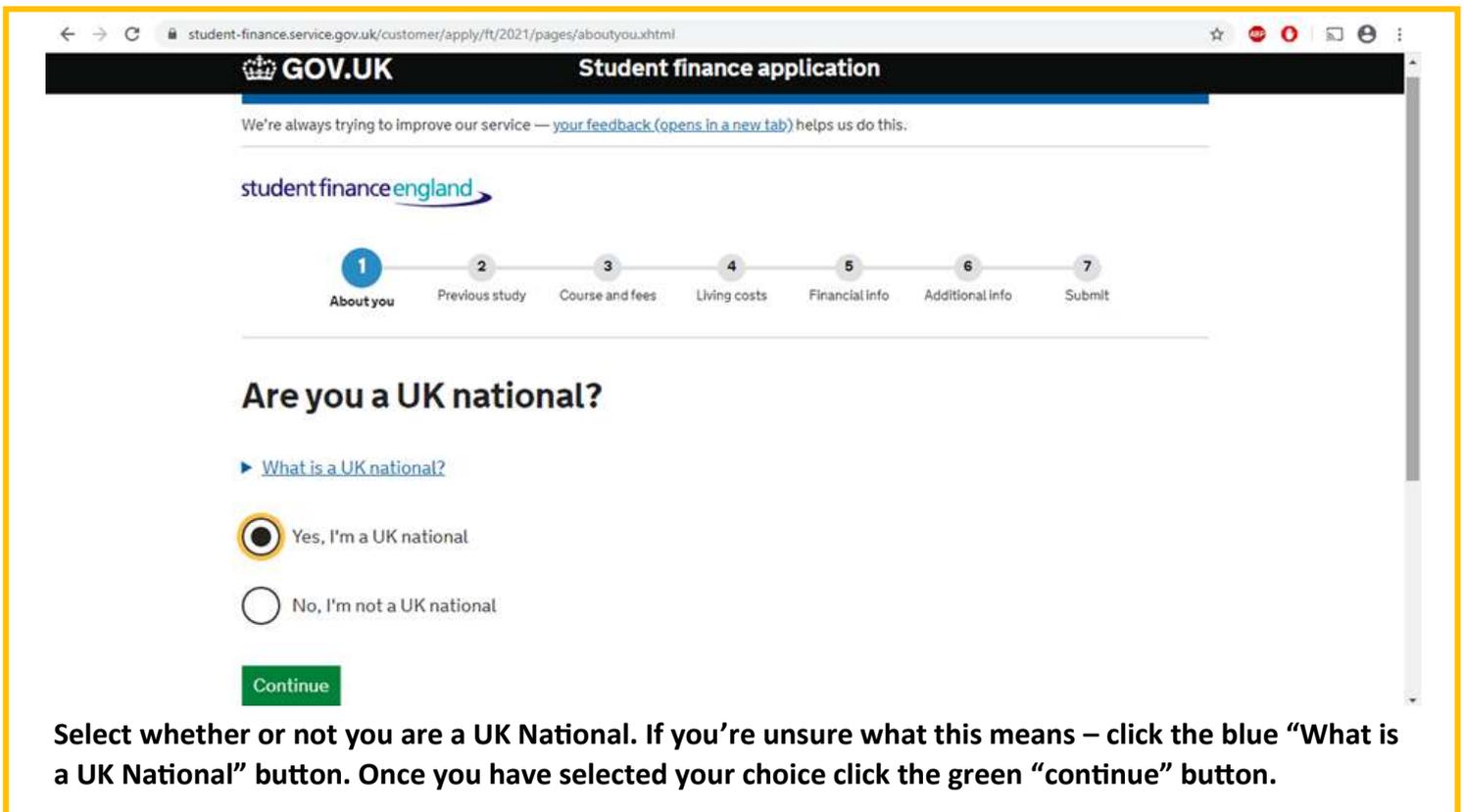
This application is for full-time, higher education students for academic year 2020/21. If you've selected the wrong application, or don't want to complete an application just now, you can [go to your account](#)

[Continue](#)

[Go Back](#)

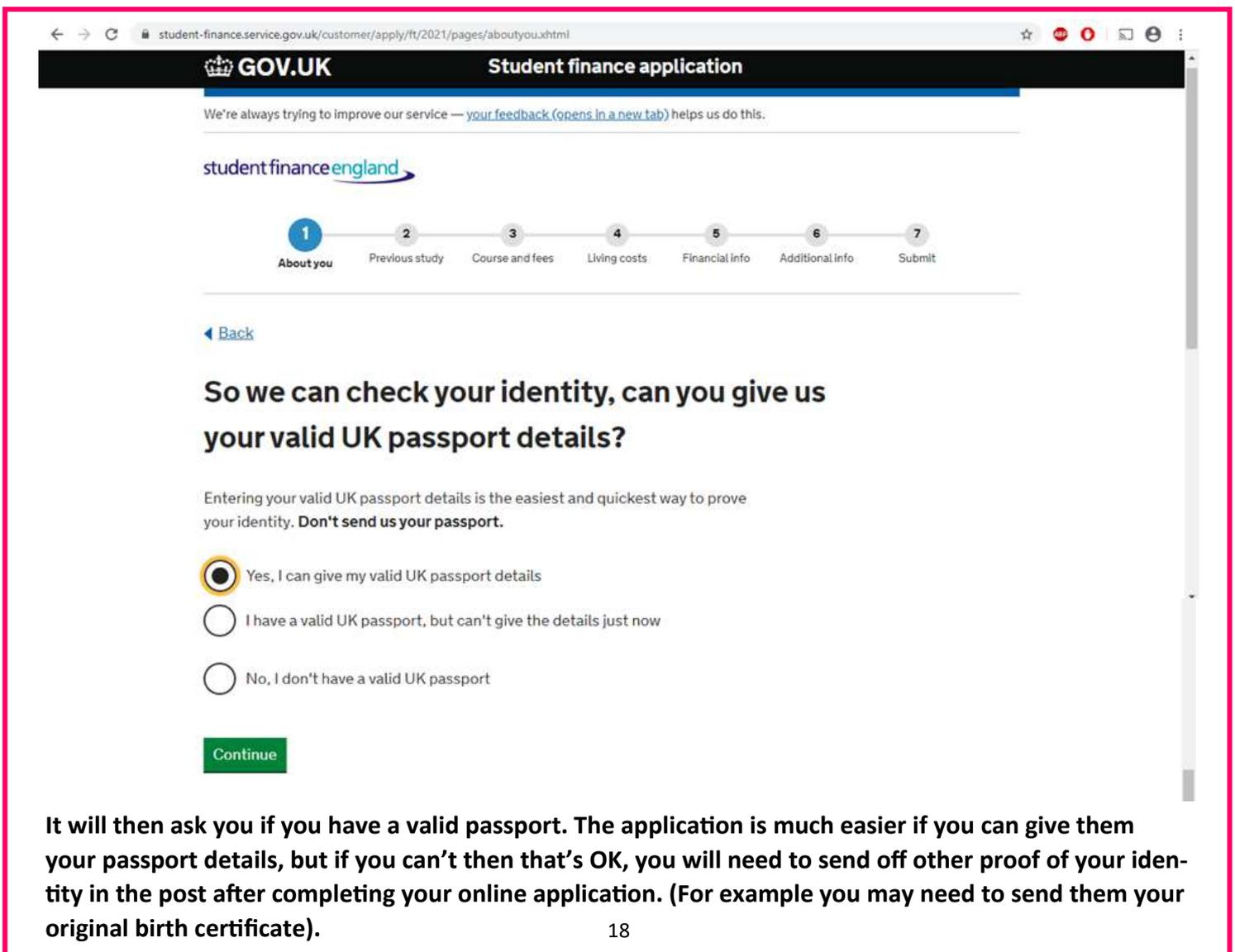
Read this information and click the green "continue" button.

Completing the “About You” section of your application:



The screenshot shows the 'About you' section of the Student finance application. At the top, the GOV.UK logo and 'Student finance application' are visible. Below the logo, there is a progress bar with seven steps: 1. About you (highlighted), 2. Previous study, 3. Course and fees, 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. The main heading is 'Are you a UK national?'. Below this, there is a link 'What is a UK national?'. There are two radio button options: 'Yes, I'm a UK national' (selected) and 'No, I'm not a UK national'. A green 'Continue' button is at the bottom.

Select whether or not you are a UK National. If you're unsure what this means – click the blue “What is a UK National” button. Once you have selected your choice click the green “continue” button.



The screenshot shows the 'So we can check your identity, can you give us your valid UK passport details?' section of the Student finance application. At the top, the GOV.UK logo and 'Student finance application' are visible. Below the logo, there is a progress bar with seven steps: 1. About you, 2. Previous study, 3. Course and fees, 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. The main heading is 'So we can check your identity, can you give us your valid UK passport details?'. Below this, there is a link 'Back'. The text says 'Entering your valid UK passport details is the easiest and quickest way to prove your identity. Don't send us your passport.' There are three radio button options: 'Yes, I can give my valid UK passport details' (selected), 'I have a valid UK passport, but can't give the details just now', and 'No, I don't have a valid UK passport'. A green 'Continue' button is at the bottom.

It will then ask you if you have a valid passport. The application is much easier if you can give them your passport details, but if you can't then that's OK, you will need to send off other proof of your identity in the post after completing your online application. (For example you may need to send them your original birth certificate).

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[Back](#)

In the 3 years before the first year of your course, did you live outside the UK, Channel Islands or Isle of Man at any time?

To get student finance, you generally need to have been living in the UK, Channel Islands or Isle of Man for at least 3 years before starting your course.

Don't count time spent abroad:

- on temporary trips eg holidays
- when you or a family member served in the armed forces
- as a UK national using your 'right to reside' in the EEA, EU or Switzerland

If you've been living in the UK, Channel Islands or Isle of Man only to get full-time education, you won't usually be treated as a UK, Channel Islands or Isle of Man resident.

Yes, I lived outside the UK, Channel Islands or Isle of Man

No, I didn't live outside the UK, Channel Islands or Isle of Man

[Continue](#)

Click either yes or no, depending on whether you have lived outside of the UK in the last 3 years. Then click the green "continue" button.

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[Back](#)

Since 1 September 2017 has either your:

- parents, step-parents or guardians
- husband, wife or civil partner

lived or worked outside the UK and Islands or, in the case of an EU, EEA or Swiss national outside the EEA or Switzerland?

- Yes, they lived or worked elsewhere during this time
- No, they didn't live or work elsewhere during this time

[Continue](#)

Then click either yes or no for whether your parents or husband / wife have lived outside of the UK since September 2017. Then click the green “continue” button.

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[Back](#)

What is your current relationship status?

Telling us your current relationship status helps us know whose income we'll need to consider when working out what student finance you can get.

When assessing you for some parts of student finance we'll take your parents' or partner's household income into account.

- Married/civil partnership
- Living with partner
You live with your partner as though you're married
- Widowed/surviving civil partner
- Divorced/dissolved civil partnership
If you are now living with a new partner, please select 'Living with partner' option above
- Separated
You and your husband, wife or partner aren't divorced but are living separately
- Single
You've never been married or in a civil partnership

[Continue](#)

Put in your current relationship status. Unless you are living with or married to / in a civil partnership with someone, put single. Then click the green "continue" button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml

GOV.UK Student finance application

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studentfinanceengland

1 About you 2 Previous study 3 Course and fees 4 Living costs 5 Financial info 6 Additional info 7 Submit

[Back](#)

Have you been, or will you be married or in a civil partnership before the first day of the academic year?

If you're not married or in a civil partnership now, but will be before the first day of the academic year, you should answer 'yes' to this question.

Yes, I've been or will be married or in a civil partnership

No, I haven't been or won't be married or in a civil partnership

[Continue](#)

If you've never been and you're not expecting to get married or enter a civil partnership with someone before you start your course – click "No I haven't been or won't be married or in a civil partnership". Then click the green "continue" button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml

GOV.UK Student finance application

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studentfinanceengland

1 About you 2 Previous study 3 Course and fees 4 Living costs 5 Financial info 6 Additional info 7 Submit

[Back](#)

Will you have care of a person under the age of 18 on the first day of the academic year?

This means a person under the age of 18 who depends on you financially.

[Why we need to know about dependent children](#)

Yes, I'll have care of a person under 18

No, I won't have care of a person under 18

[Continue](#)

You need to put yes or no to caring for someone under the age of 18. This usually means if you have children of your own. This is used to determine if you may be eligible for any extra support that is offered to parents – so make sure you select the right answer. Then click the green "continue" button.

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[Back](#)

Will an adult depend on you financially on the first day of the academic year?

The adult who depends on you could be:

- your husband, wife or civil partner
- a partner you live with (including same sex partner) if you're over 25
- another adult you live with for example, a family member.

Grown up children and a partner or other adult who gets student finance don't count as adult dependants

[Why we need to know about who depends on you financially](#)

- Yes, an adult will depend on me financially
- No, an adult won't depend on me financially

Continue

You then need to click on whether an adult depends on you financially. This counts if you financially support someone – if you are the sole source of income and pay for everything for that person. Again, this is to ensure that you get the right financial support – so make sure that you select the right option. Then click the green “continue” button.

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[Back](#)

Have you supported yourself financially for a total of 3 years or more before the start of the first academic year of your course?

This means you must have been paying all your own living costs eg rent, Council Tax, utility bills, for a combined total of 3 years (36 months).

[See an example](#)

Your income can come from the following sources:

- employment
- savings
- benefits
- state studentships
- scholarships, exhibitions and bursaries

You're not financially supporting yourself if you're paying your living costs with money you get from your parents.

Yes, I've supported myself financially for 3 years

No, I haven't supported myself financially for 3 years

[Continue](#)

For this page you need to select if you have financially supported yourself for at least 3 years – only put yes if you have been completely financially independent – paying for your accommodation, bills, food, etc yourself. Click either yes or no and then click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml

GOV.UK Student finance application

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1 About you 2 Previous study 3 Course and fees 4 Living costs 5 Financial info 6 Additional info 7 Submit

◀ Back

Do you live with your parents?

By 'parents' we mean your biological or adoptive parents.

Yes, I live with one or both of my parents

No, I don't live with my parents

Continue

Click whether you live with your parents or not. This guide features detailed information for students who live with at least one of their parents – if this doesn't apply to you – there will be specialist information available if you contact the Job Shop on jobshop@barnsley.ac.uk Select your option and then click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml

GOV.UK Student finance application

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student finance **england**

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Which of your parents do you live with?

Both parents

My mother

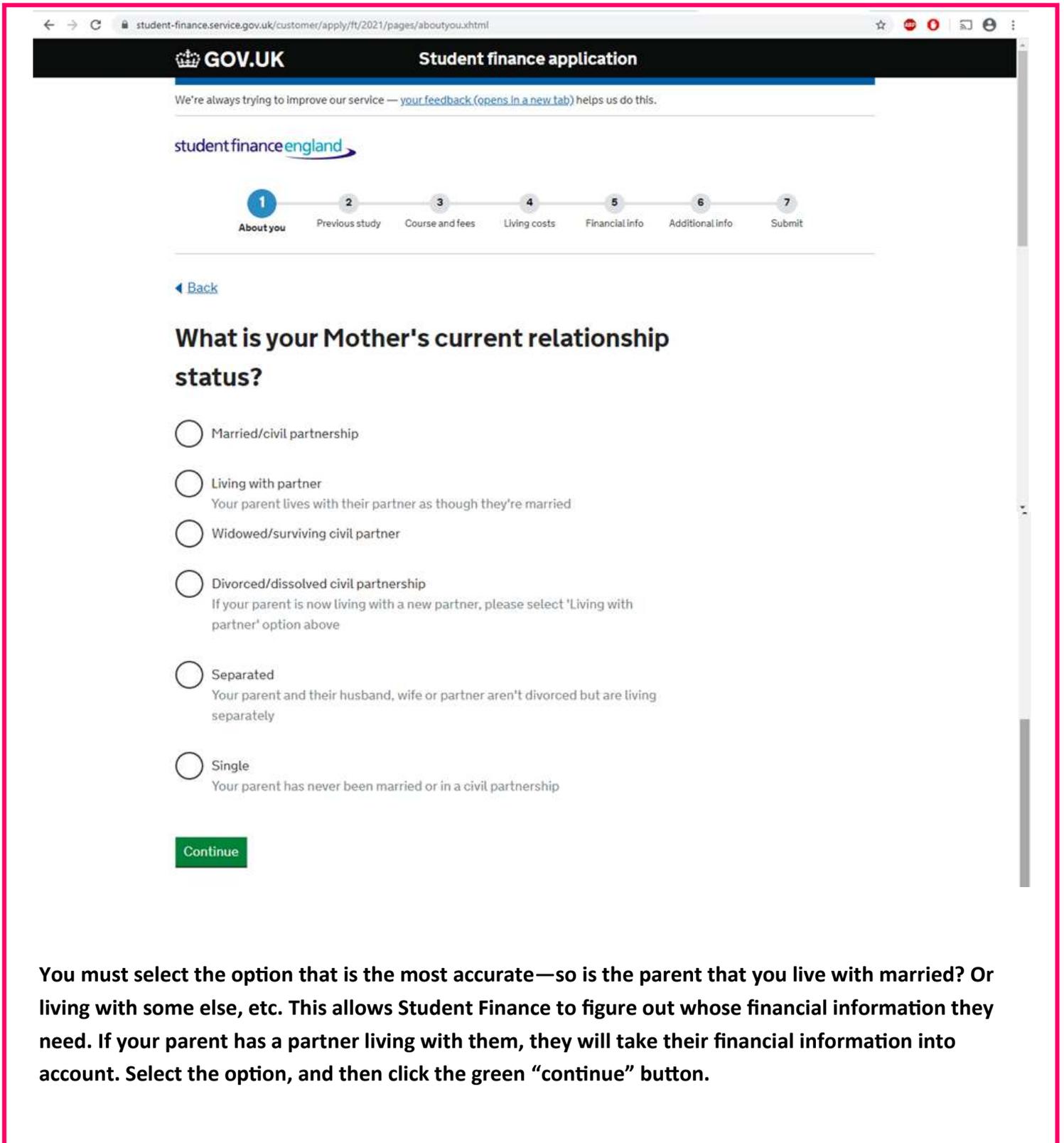
My father

Continue

If you live with both parents, put both parents – if you live with just your mum or just your dad – put that option – even if you also have a step parent who lives with them. Select your option and then click the green “continue” button.

This guide has been created as though you live with both parents. For the most part – the application is the same regardless of what you put – it's pretty much just the next page that differs – and they will ask for the household income just the same.

IF YOU CLICK ONE PARENT E.G. MOTHER – YOU GET A PAGE LIKE THIS.



The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml`. The page header includes the GOV.UK logo and the title "Student finance application". Below the header, there is a navigation bar with seven steps: 1. About you (highlighted), 2. Previous study, 3. Course and fees, 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. A "Back" link is visible on the left. The main heading is "What is your Mother's current relationship status?". There are six radio button options with descriptions: "Married/civil partnership", "Living with partner" (with subtext "Your parent lives with their partner as though they're married"), "Widowed/surviving civil partner", "Divorced/dissolved civil partnership" (with subtext "If your parent is now living with a new partner, please select 'Living with partner' option above"), "Separated" (with subtext "Your parent and their husband, wife or partner aren't divorced but are living separately"), and "Single" (with subtext "Your parent has never been married or in a civil partnership"). A green "Continue" button is at the bottom.

What is your Mother's current relationship status?

- Married/civil partnership
- Living with partner
Your parent lives with their partner as though they're married
- Widowed/surviving civil partner
- Divorced/dissolved civil partnership
If your parent is now living with a new partner, please select 'Living with partner' option above
- Separated
Your parent and their husband, wife or partner aren't divorced but are living separately
- Single
Your parent has never been married or in a civil partnership

[Continue](#)

You must select the option that is the most accurate—so is the parent that you live with married? Or living with some else, etc. This allows Student Finance to figure out whose financial information they need. If your parent has a partner living with them, they will take their financial information into account. Select the option, and then click the green “continue” button.

THE NEXT PAGE – HOWEVER YOU ANSWERED THE PARENTAL QUESTION IS:

student-finance.service.gov.uk/customer/apply/ft/2021/pages/aboutyou.xhtml

GOV.UK Student finance application

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Do any of the circumstances below apply to you?

- You're able to get some disability related benefits
- You're able to get Armed Forces Independence Payment or Personal Independence Payment (PIP)
- You, or your partner care for a child under 20 who's in full-time education
- You've had time out from your course due to an illness or caring responsibility that's now ended

Yes, I've one or more of these circumstances

No, these circumstances don't apply to me

[Continue](#)

This page is trying to determine if you might be eligible for any extra money from the government. Answer this question and then click the green “continue” button. This guide has been created as though you have selected “no” to this question – if you choose yes – you will get some further questions asking for more detail throughout the application.

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About you

Are you a UK national?

Yes

[change](#)

So we can check your Identity, can you give us your valid UK passport details?

I have a valid UK passport, but can't give the details just now

[change](#)

In the 3 years before the first year of your course, did you live outside the UK, Channel Islands or Isle of Man at any time?

[change](#)

Since 1 September 2017 has either your: parents, step-parents or guardians, husband, wife or civil partner, lived or worked outside the UK and Islands or, in the case of an EU, EEA or Swiss national outside the EEA or Switzerland?

No

[change](#)

What is your current relationship status?

Single

[change](#)

Have you been, or will you be married or in a civil partnership before the first day of the academic year?

No

[change](#)

Will you have care of a person under the age of 18 on the first day of the academic year?

No

[change](#)

Will an adult depend on you financially on the first day of the academic year?

No

[change](#)

Have you supported yourself financially for a total of 3 years or more before the start of the first academic year of your course?

No

[change](#)

Do you live with your parents?

Yes

[change](#)

Which of your parents do you live with?

Both parents

[change](#)

Do any of the circumstances below apply to you?

No

[change](#)

Evidence Required

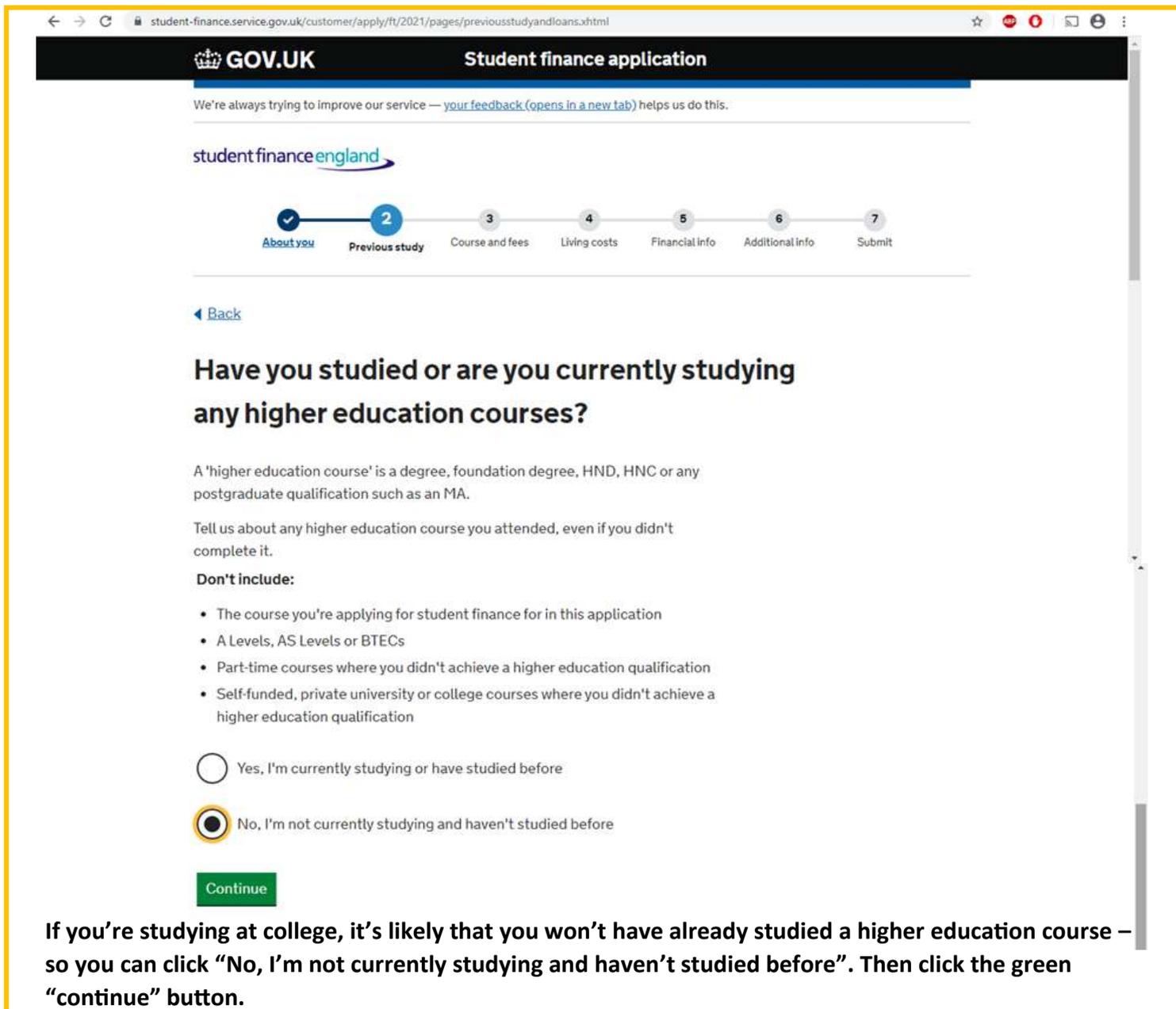
- You'll need to enter your valid UK passport details in your account later.

[Save and continue](#)

[Save and exit](#)

This page is just a summary of information provided in this section – read it and then click the green “save and continue” button—or if you want to save and come back to it later to finish—click the blue “save and exit” button.

Completing the “Previous Study” section of the application:



The screenshot shows the 'Student finance application' page on GOV.UK. The breadcrumb trail indicates the current step is '2 Previous study'. The progress bar shows steps 1 through 7: About you, Previous study, Course and fees, Living costs, Financial info, Additional info, and Submit. The main heading is 'Have you studied or are you currently studying any higher education courses?'. Below this, there is explanatory text and a list of items to exclude. Two radio button options are present: 'Yes, I'm currently studying or have studied before' and 'No, I'm not currently studying and haven't studied before'. The 'No' option is selected. A green 'Continue' button is at the bottom.

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1 About you 2 Previous study 3 Course and fees 4 Living costs 5 Financial info 6 Additional info 7 Submit

[Back](#)

Have you studied or are you currently studying any higher education courses?

A 'higher education course' is a degree, foundation degree, HND, HNC or any postgraduate qualification such as an MA.

Tell us about any higher education course you attended, even if you didn't complete it.

Don't include:

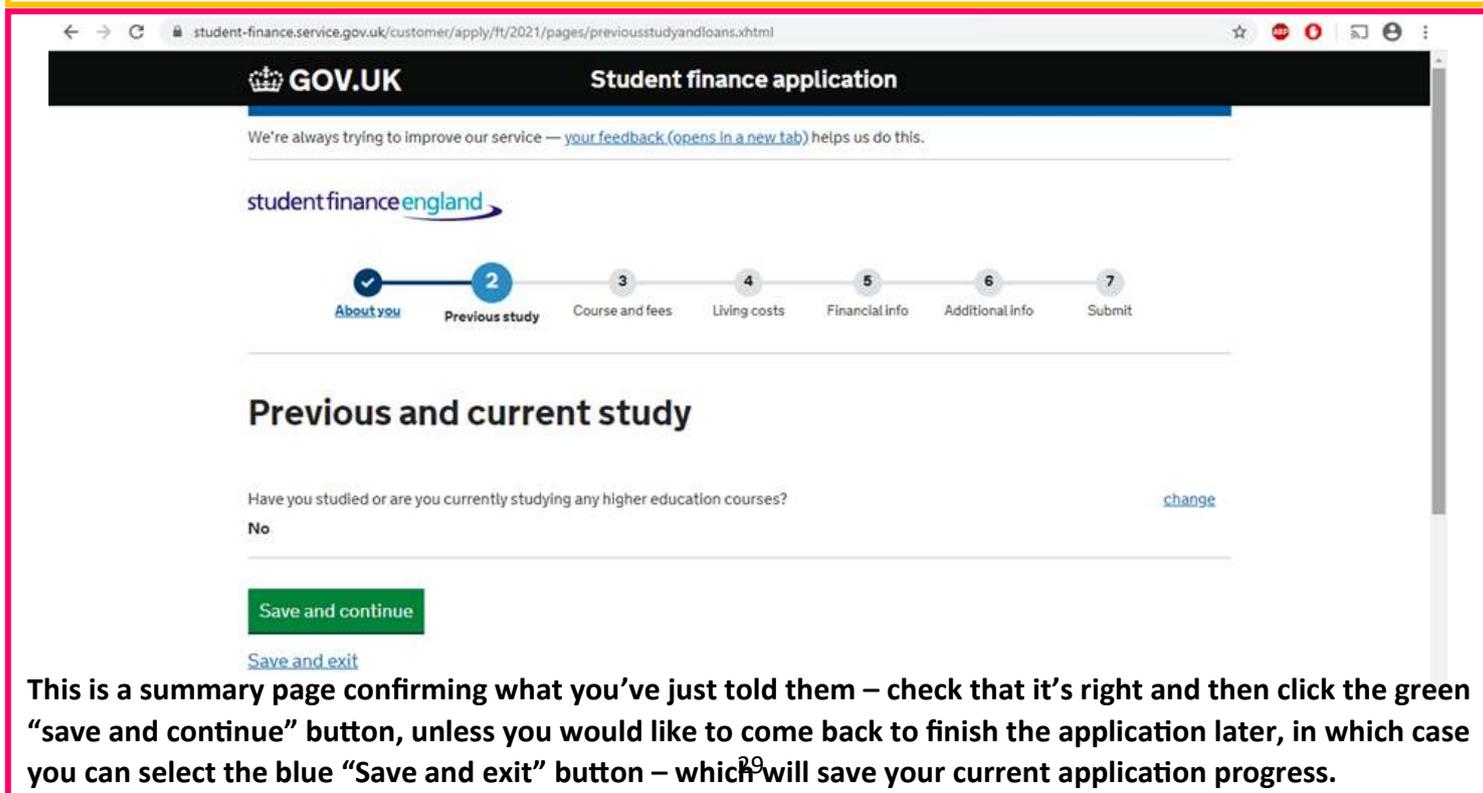
- The course you're applying for student finance for in this application
- A Levels, AS Levels or BTECs
- Part-time courses where you didn't achieve a higher education qualification
- Self-funded, private university or college courses where you didn't achieve a higher education qualification

Yes, I'm currently studying or have studied before

No, I'm not currently studying and haven't studied before

[Continue](#)

If you're studying at college, it's likely that you won't have already studied a higher education course – so you can click “No, I'm not currently studying and haven't studied before”. Then click the green “continue” button.



The screenshot shows the 'Previous and current study' summary page. It confirms the user's selection of 'No' for the question 'Have you studied or are you currently studying any higher education courses?'. There is a 'change' link next to the selection. At the bottom, there are two buttons: a green 'Save and continue' button and a blue 'Save and exit' link.

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1 About you 2 Previous study 3 Course and fees 4 Living costs 5 Financial info 6 Additional info 7 Submit

Previous and current study

Have you studied or are you currently studying any higher education courses? [change](#)

No

[Save and continue](#)

[Save and exit](#)

This is a summary page confirming what you've just told them – check that it's right and then click the green “save and continue” button, unless you would like to come back to finish the application later, in which case you can select the blue “Save and exit” button – which will save your current application progress.

Completing the “Course and Fees” section of your application:

The screenshot shows the 'student finance england' website. At the top, there is a progress bar with seven steps: 1. About you (checked), 2. Previous study (checked), 3. Course and fees (active), 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. Below the progress bar, the heading 'Course and fees' is displayed. Underneath, a sub-heading reads: 'Find out what money is available to help with the tuition fees charged by your university or college:'. There are four video thumbnails arranged in a 2x2 grid. The top-left thumbnail shows a young woman with glasses and a pink overlay with the text 'What's a Tuition Fee Loan?'. The top-right thumbnail shows a young woman in a grey blazer with a green overlay with the text 'How's it paid?'. The bottom-left thumbnail shows a young man with glasses and a beard in a red shirt with a purple overlay with the text 'Do I pay interest and when will I repay?'. The bottom-right thumbnail shows a young woman with curly hair smiling with a teal overlay with the text 'How much does my university or college charge?'. At the bottom left of the video grid is a green 'Continue' button.

You can click on each of these squares to find more information about the tuition fee loan part of the student finance you are applying for. If you have any questions about how the student loan is broken up – you can always email the Job Shop team and we'll be happy to help you.

The screenshot shows the 'studentfinanceengland' website. At the top, a progress bar indicates seven steps: 1. About you, 2. Previous study, 3. Course and fees (current step), 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. Below the progress bar is a 'Back' link. The main heading is 'Where do you plan to study?'. A sub-heading reads 'You can change this later if you need to.' Below this is the label 'University or college' with the example 'King's College London.' A text input field contains 'Barnsley College'. A green 'Continue' button is positioned below the input field.

Type in the name of the place which will be your first choice. You can change this later if you decide to go somewhere else, so don't worry too much about it. We have used Barnsley College Higher Education as an example throughout this section. Enter the name and then click the green "continue" button.

The screenshot shows the 'studentfinanceengland' website. At the top, a progress bar indicates seven steps: 1. About you, 2. Previous study, 3. Course and fees (current step), 4. Living costs, 5. Financial info, 6. Additional info, and 7. Submit. Below the progress bar is a 'Back' link. The main heading is 'What course will you study at Barnsley College?'. A sub-heading reads 'You can change this later if you need to.' Below this is the label 'Course title or UCAS course code' with the example 'Mathematics Msc'. A text input field contains 'Fine Art Practice BA (Hons)'. A green 'Continue' button is positioned below the input field.

Enter the name of the course that you will be studying at university. When you start typing the name in it should come up for you to click on. Then click the green "continue" button.

The screenshot shows the 'Student finance application' page on the GOV.UK website. The breadcrumb trail indicates the user is on step 3, 'Course and fees'. The course details are: 'Fine Art Practice BA (Hons) Bachelor Degree with Honours' at 'Barnsley College'. A green 'Continue' button is visible at the bottom of the section.

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1 About you 2 Previous study 3 **Course and fees** 4 Living costs 5 Financial info 6 Additional info 7 Submit

◀ Back

Check your course details

Fine Art Practice BA (Hons)
Bachelor Degree with Honours Barnsley College [Change](#)

Continue

Check the course details are correct – and change them if not. Then click the green “continue” button.

The screenshot shows the 'Student finance application' page on the GOV.UK website. The breadcrumb trail indicates the user is on step 3, 'Course and fees'. The question is 'Which year of your course is this application for?'. The options are 'First', 'Second', and 'Third'. The 'First' option is selected. A green 'Continue' button is visible at the bottom of the section.

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Which year of your course is this application for?

First
 Second
 Third

Continue

Your application will be for your first year, because you’re not studying at university yet – so click on “First” and then click the green “continue” button.



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Where will you spend the most time during the academic year?

If you're studying an Initial Teacher Training course, you should select 'University or college' for any time you'll spend in teaching practice.

You must tell us if where you'll spend most of your time changes. This is so we can make sure you get the right amount of student finance. You can make these changes in your online account.

First Term

21 September to 18 December 2020

- University or college
- Study abroad
- Work Placement in the UK or abroad

Second Term

4 January to 26 March 2021

- University or college
- Study abroad
- Work Placement in the UK or abroad

Third Term

12 April to 9 July 2021

- University or college
- Study abroad
- Work Placement in the UK or abroad

Continue

For most courses you will spend the majority of your time at the university (most study abroad or work placement years take place in the 2nd or 3rd year) so select "University or college" for each of the 3 terms. Then click the green "continue" button.

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Where will you be living during term time?

We need to know about your living situation for each term as this can affect how much student finance you can get.

You must tell us if where you're living changes and you may be asked to give evidence of this. This is so we can make sure you get the right amount of student finance. You can update any changes in your online account.

First Term

21 September to 18 December 2020

- With parents
This can mean either one or both of your parents
- Somewhere else
This can include living in your own home, in halls of residence, with friends or a partner

Second Term

4 January to 26 March 2021

- With parents
This can mean either one or both of your parents
- Somewhere else
This can include living in your own home, in halls of residence, with friends or a partner

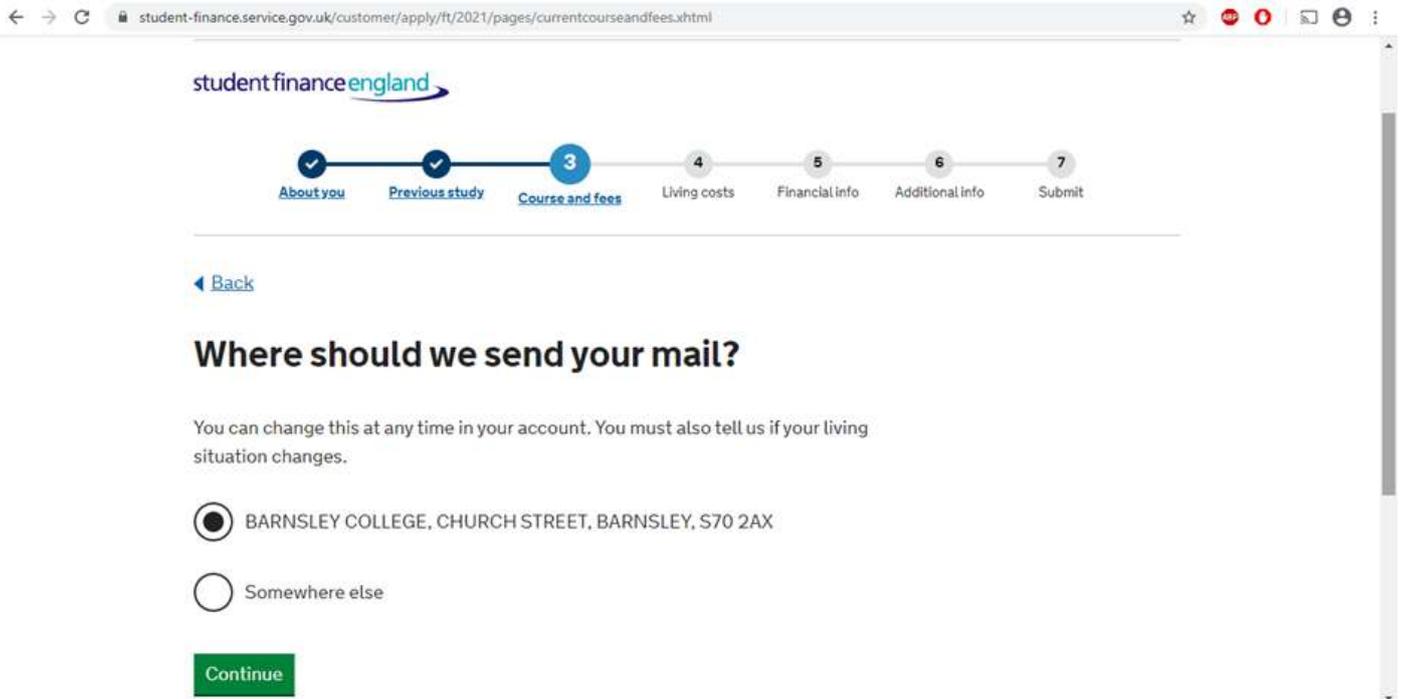
Third Term

12 April to 9 July 2021

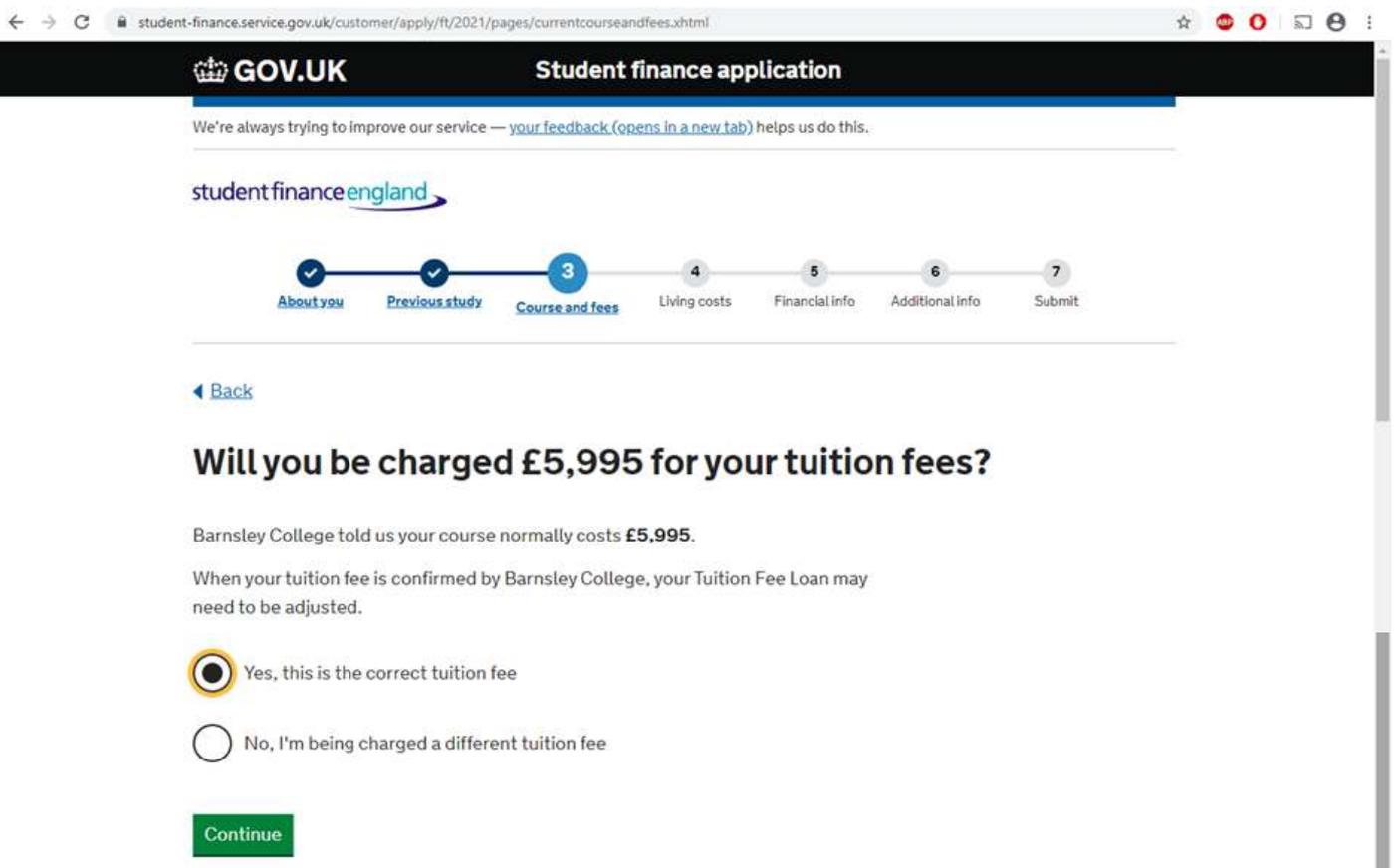
- With parents
This can mean either one or both of your parents
- Somewhere else
This can include living in your own home, in halls of residence, with friends or a partner

[Continue](#)

You receive different amounts of maintenance loan depending on whether you live with your parents, or away from home, while you are studying at university. For this reason, you need to tell Student Finance whether you plan to live at home or away (for example in student accommodation). If you change your mind later, let Student Finance know so that they can adjust this. Select the option that applies to you (it will usually be the same for all 3 terms) click the green "continue" button.



This page is asking where Student Finance can send letters to – it will come up with your home address as the first option and then an option for you to have them sent elsewhere. Most people will select their home address – and you can then change this at any time. Select which you would like and then click the green “continue” button.



On this page, Student Finance ask you to confirm how much your tuition fees will be – these vary by university, with most being over £9,000 now. Check that this fee is right, and then click “yes, this is the correct tuition fee” if it is, or “no, I’m being charged a different tuition fee” if it’s wrong. Then click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/currentcourseandfees.xhtml

GOV.UK Student finance application

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Do you want to apply for a Tuition Fee Loan?

Tuition Fee Loan

- helps with course fees
- is paid direct to Barnsley College
- only repaid when you've left your course

Yes, I want to apply for a Tuition Fee Loan

No, I don't want to apply for a Tuition Fee Loan

Continue

This page is confirming that you want to apply for the tuition fee loan – so click “yes, I want to apply for a tuition fee loan” (unless you are paying your tuition fees upfront yourself – which is very unusual!) Then click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/currentcourseandfees.xhtml

GOV.UK Student finance application

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How much Tuition Fee Loan would you like to borrow?

Your expected tuition fee charge is **£5,995**.

You may be able to borrow a Tuition Fee Loan of up to **£5,995**.

You'll be responsible for paying any tuition fee amount not covered by your Tuition Fee Loan or bursaries.

I want the maximum Tuition Fee Loan

I want to borrow a specific amount

Continue

Unless you have money to pay a part of your tuition fee upfront – select “I want the maximum Tuition Fee Loan” and then click the green “continue” button.

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Do you want us to adjust your Tuition Fee Loan if your tuition fee changes?

Universities and colleges sometimes change the tuition fee they charge. They normally tell you about any changes, and let us know.

If this happens, we can **automatically reduce or increase your Tuition Fee Loan** to match the tuition fee charged — we'll send you a letter to confirm this.

If you'd prefer to make any adjustments yourself, you'll be responsible for paying any tuition fee amount not covered by your Tuition Fee Loan.

- Yes, automatically adjust my Tuition Fee Loan
- No, I'll make any adjustments myself

[Continue](#)

Selecting “Yes, automatically adjust my Tuition Fee Loan” here just means that if the university decide to increase their tuition fee, Student Finance will automatically pay them the new full amount, without you having to do anything. Select this and then click the green “continue” button.

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Course and fees

Where do you plan to study?
Barnsley College [change](#)

What course will you study?
Fine Art Practice Ba (hons) [change](#)

Which year of your course is this application for?
First [change](#)

Where will you spend the most time during the academic year?
Provided [change](#)

Where will you be living during term time?
Provided [change](#)

Where should we send your mail?
BARNSELY COLLEGE BARNSELY [change](#)

Tuition fee you'll be charged this year
£5,995 [change](#)

Do you want to apply for a Tuition Fee Loan?
Yes [change](#)

How much Tuition Fee Loan would you like to borrow?
£5,995 [change](#)

Do you want us to adjust your Tuition Fee Loan if your tuition fee changes?
Yes [change](#)

Save and continue

Check that this information is all correct (change any that isn't) and then click the green "Save and continue" button to move onto the next section of the application.

Completing the “Living Costs” section of your application:

The screenshot shows the 'Student finance application' page on GOV.UK. The page title is 'Student finance application' and the URL is 'student-finance.service.gov.uk/customer/apply/ft/2021/pages/livingcostsiag.xhtml'. A progress bar at the top indicates the current step is '4 Living costs', with previous steps 'About you', 'Previous study', and 'Course and fees' completed. The main heading is 'Living costs'. Below the heading, there is a paragraph of text: 'See information below to find out what's available to help with your living costs while you're at university or college, as well as any extra help you can get if you have special circumstances. Living costs include things like rent, bills, food and travel.' There are four image boxes, each with a question: 'What help can I get for living costs?' (pink box), 'Is there extra help available?' (green box), 'How do I get paid?' (purple box), and 'Do I pay interest and when will I repay?' (teal box). A green 'Continue' button is located below the image boxes.

Living costs

See information below to find out what's available to help with your living costs while you're at university or college, as well as any extra help you can get if you have special circumstances. Living costs include things like rent, bills, food and travel.

What help can I get for living costs?

Is there extra help available?

How do I get paid?

Do I pay interest and when will I repay?

Continue

Click on each of these boxes for information about the maintenance loan part of your student finance loan. Once you have read these, click on the green “continue” button.

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Do you want to apply for a Maintenance Loan?

Maintenance Loan

- up to £4,289
- helps with living costs eg rent, bills and food
- has to be paid back when you've left university or college

Yes, I want to apply for a Maintenance Loan

No, I don't want to apply for a Maintenance Loan

Continue

If you would like to apply for a Maintenance Loan, click “Yes, I want to apply for a Maintenance Loan”. This is the money that gets sent directly to your bank account to pay for things like accommodation, food and travel. Select your option and then click on the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/livingcosts2016.xhtml

GOV.UK Student finance application

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Progress bar: 1 About you, 2 Previous study, 3 Course and fees, 4 **Living costs**, 5 Financial info, 6 Additional info, 7 Submit

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Do you want to apply for the higher amount of Maintenance Loan?

Higher amount of Maintenance Loan

- you could now get **up to £9,896**
- depends on your household income
- you have to pay it back

[What is 'household income'?](#)

Yes, I want to apply for a higher amount of Maintenance Loan

No, I don't want to apply for a higher amount of Maintenance Loan

Continue

At this point I would like to remind you that the amount you borrow doesn't effect the amount that you repay each month, just the amount that you will repay in total (although for many people this amount will be wiped before they fully repay it). With this in mind, it is up to you whether you say that you would like to apply for the higher amount of Maintenance Loan or not. Select your option and then click on the green "continue" button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/livingcosts2016.xhtml

GOV.UK Student finance application

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Progress indicator: 1 About you, 2 Previous study, 3 Course and fees, 4 **Living costs**, 5 Financial info, 6 Additional info, 7 Submit

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How much Maintenance Loan do you want to borrow?

You can apply for **up to £9,896**.

You might not get the full amount — this depends on your household income.

I want to borrow the maximum Maintenance Loan

I want to borrow a specific amount

[Continue](#)

Unless there is a specific amount of money that you would like to borrow, bearing in mind the previous information, select “I want to borrow the maximum Maintenance Loan” and then click on the green “continue” button.

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Do you have any of the following?

- Physical disability (For example you have a physical impairment or a mobility issue, such as difficulty using your arms or you use a wheelchair or crutches)
- Blind or Partial Sight (For example you are blind or have a serious visual impairment uncorrected by glasses)
- Deaf or Partial Hearing (For example you are deaf or have a serious hearing impairment)
- Long term health condition (For example you have a long standing illness or health condition such as cancer, HIV, chronic heart disease, or epilepsy)
- Mental health condition (For example you have a mental health condition, such as depression, schizophrenia or anxiety disorder)
- Specific learning difficulty (For example you have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D)
- Autism spectrum disorder (For example you have a social/communication impairment such as Asperger's syndrome/other autism spectrum disorder)
- Any other disability

If you do, you might be able to get Disabled Students' Allowances (DSAs) to help support you while you study – these don't have to be paid back.

To get DSAs, you must meet the [definition of a disability](#) under the Equality Act 2010.

Yes

No

[Continue](#)

This page is assessing whether you might be able to get Disabled Students' Allowances (DSA) – if you fulfil any of the criteria select “Yes”. It will ask you further questions about this (which are not covered in this guide) if you would like support with applying for DSA, or answering those questions, please email us on jobshop@barnsley.ac.uk. If you do not meet these criteria to qualify for extra support, please select “No”. Then click on the green “continue” button.

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Living costs

Do you want to apply for a Maintenance Loan? [change](#)

Yes

Do you want to apply for the higher amount of Maintenance Loan? [change](#)

Yes

How much Maintenance Loan do you want to borrow? [change](#)

Up to £9,896

Do you want to apply for a Maintenance Loan? [change](#)

Yes

Do you want to apply for the higher amount of Maintenance Loan? [change](#)

Yes

How much Maintenance Loan do you want to borrow? [change](#)

Up to £9,896

Do you have any of the following? [change](#)

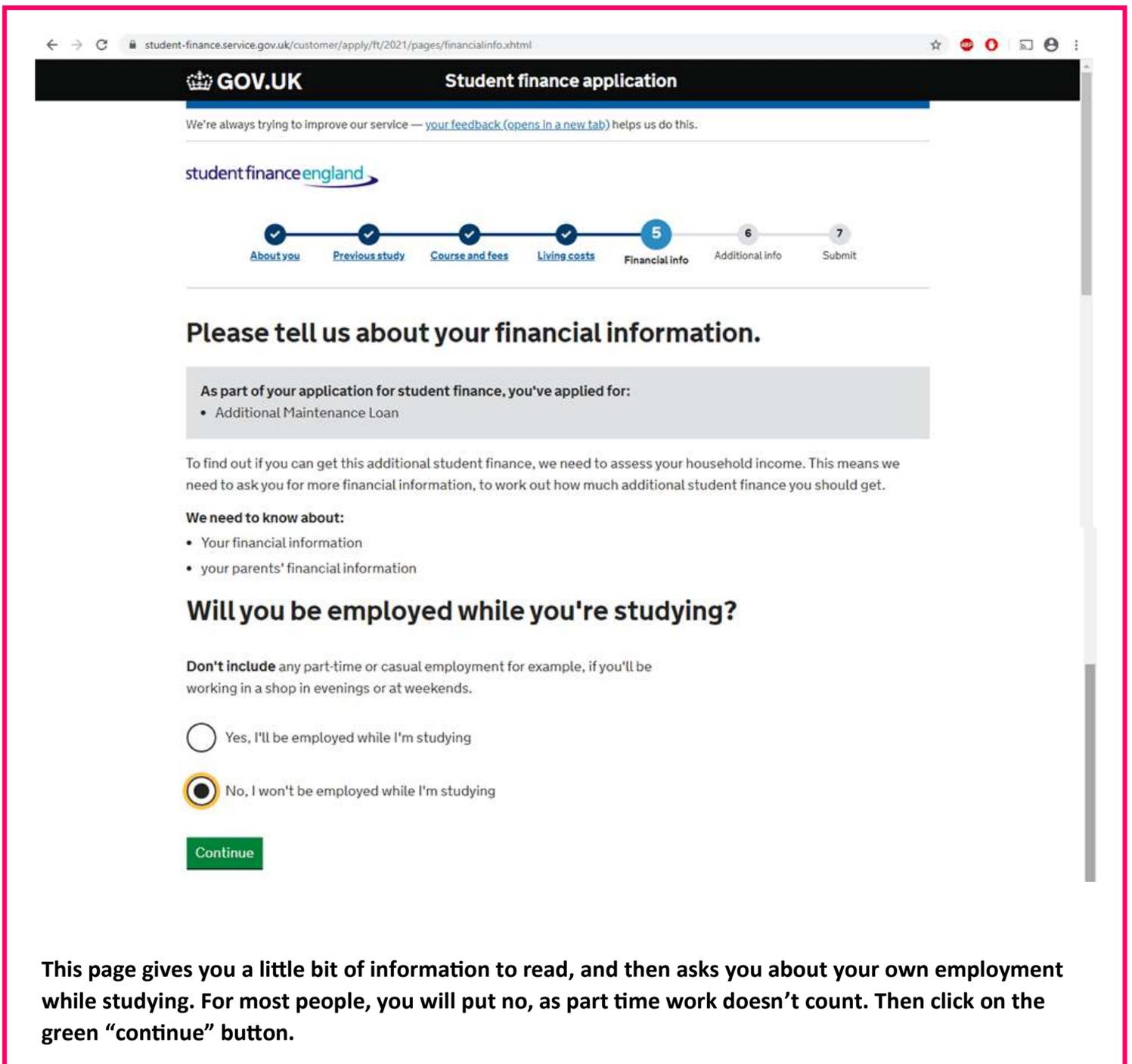
No

Save and continue

[Save and exit](#)

Check that this information is correct (change any that isn't) and then click either the green "save and continue" button to continue with your application, or select the blue "save and exit" button to save your application so far and come back to it later.

Completing the “Financial info” section of your application:



The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/apply/ft/2021/pages/financialinfo.xhtml`. The page header includes the GOV.UK logo and the title "Student finance application". Below the header, there is a progress bar with seven steps: "About you", "Previous study", "Course and fees", "Living costs", "Financial info" (highlighted with a blue circle and the number 5), "Additional info", and "Submit".

The main content area is titled "Please tell us about your financial information." and contains the following text:

As part of your application for student finance, you've applied for:

- Additional Maintenance Loan

To find out if you can get this additional student finance, we need to assess your household income. This means we need to ask you for more financial information, to work out how much additional student finance you should get.

We need to know about:

- Your financial information
- your parents' financial information

Will you be employed while you're studying?

Don't include any part-time or casual employment for example, if you'll be working in a shop in evenings or at weekends.

Yes, I'll be employed while I'm studying

No, I won't be employed while I'm studying

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Will you get any income that isn't from employment or self-employment during academic year 2020/21?

Other income might include:

- interest or dividends from savings or investments (gross)
- rental income
- money from trusts or sponsorships

Don't include:

- personal gifts like birthday presents
- investments you don't pay tax on eg ISAs
- child maintenance payments
- state benefits you don't pay tax on eg Child Tax Credits
- student loans or grants from the Government
- scholarships or bursaries from your university or college

Yes, I expect to get other income

No, I don't expect to get any other income

Continue

For the majority of students the answer to this section is “No, I don’t expect to get any other income”. Read the lists carefully and then select your option. Then click on the green “continue” button.

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Tell us about your father

As you're applying for a **higher amount of Maintenance Loan** we'll contact the people supporting your application.

This means we'll ask them for their financial information and use this to work out how much student finance you can get.

Please note

It's important the email address you give in this section is accurate or it could delay your application.

If more than one person is supporting your application, try to avoid giving an email address they share.

Make sure this person is aware that you are giving us their details.

Father's Title

Father's First And Middle Name(s)

Father's Last Name

Father's Email Address

Confirm Father's Email Address

My father doesn't have an email address

[Continue](#)

Now the application will ask about your parents (or whoever you have told them that you live with), one by one. Input the information that it is asking for, and then click on the green “continue” button. If your parents don’t have an email address, you will need to click that they don’t have one, and after completing your application they will need to send evidence off in the post. This can take a long time – so it is probably quicker to set up an email to use for this purpose. *Your parents will receive an email within a day of you submitting your application, with a link for them to follow to supply their income details—make sure they check their email. If they need help with their side of the application, let us know and we can help!*

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Tell us about your mother

As you're applying for a **higher amount of Maintenance Loan** we'll contact the people supporting your application.

This means we'll ask them for their financial information and use this to work out how much student finance you can get.

Please note

It's important the email address you give in this section is accurate or it could delay your application.

If more than one person is supporting your application try to avoid giving an email address they share.

Make sure this person is aware that you are giving us their details.

Mother's Title

Mother's First And Middle Name(s)

Mother's Last Name

Mother's Email Address

Confirm Mother's Email Address

My mother doesn't have an email address

[Continue](#)

It will then ask for the same information about your other parent (or step-parent) that you live with, if this applies to you. Input this information and then click on the green "continue" button.

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Financial information

Will you be employed while you're studying?

No

[change](#)

Will you get any income that isn't from employment or self-employment during academic year 2020/21?

No

[change](#)

Tell us about your father

Dad, dadshop@email.com

[change](#)

Tell us about your mother

Mum, mumshop@email.com

[change](#)

What happens next with my application for help with living costs?

We'll email your **father, Dad** and **mother, Mum** when you submit your student finance application, asking them to tell us their financial information. Please let them know to expect this email from 'notifications@slc.co.uk'.

How we assess you

We'll then use this information to find out your household income. We'll check your household income direct with HM Revenue and Customs. This will determine whether you're able to get the higher amount of Maintenance Loan or grants you've applied for, and how much.

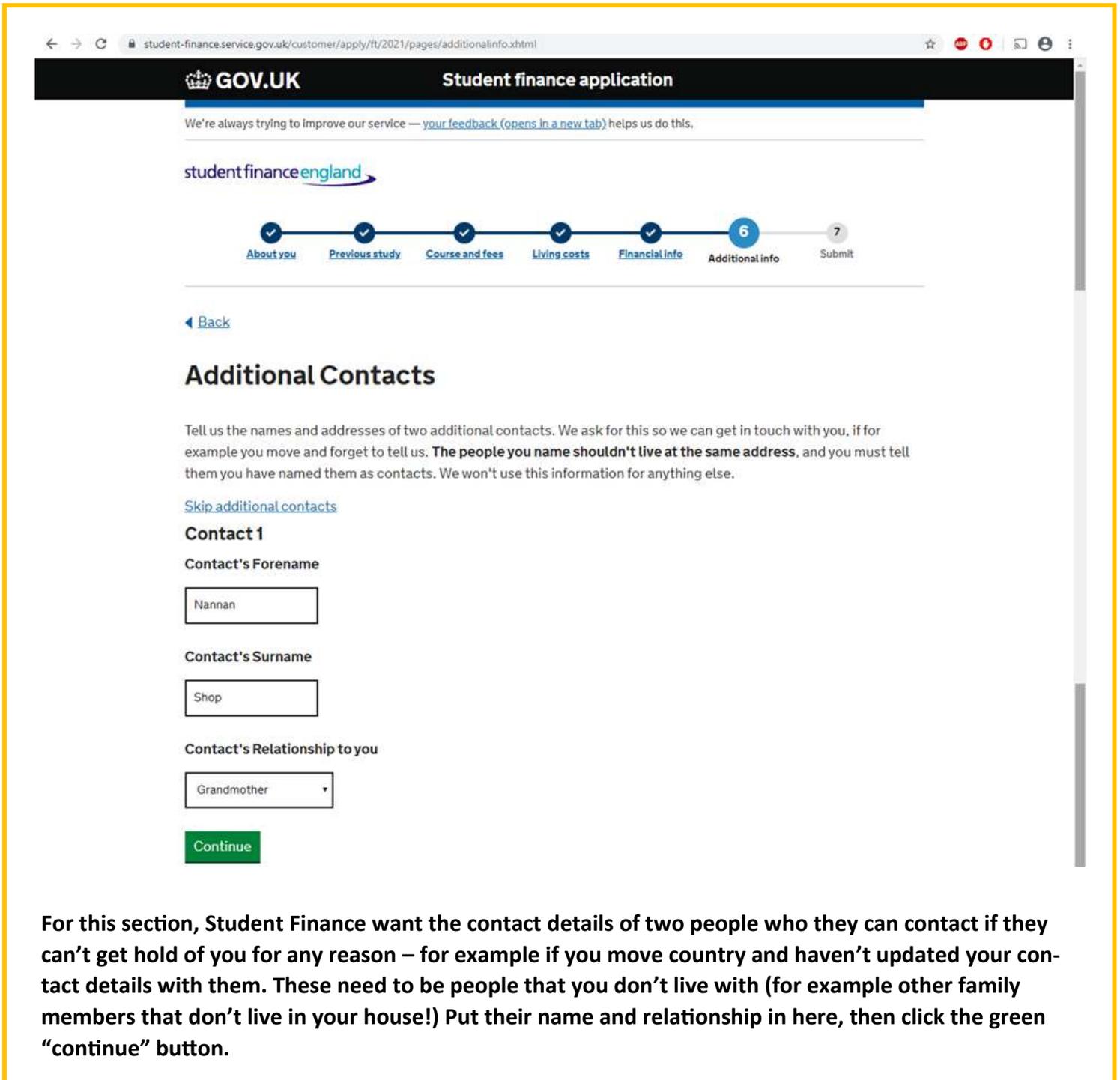
When your household income has been assessed, we'll let you know how much you'll get.

[Save and continue](#)

[Save and exit](#)

Read this information carefully, check that the details are correct, and then click on the green "continue" button.

Completing the “Additional info” section of your application:



The screenshot shows a web browser window with the URL `student-finance.service.gov.uk/customer/apply/ft/2021/pages/additionalinfo.xhtml`. The page header includes the GOV.UK logo and the title "Student finance application". Below the header, there is a progress bar with seven steps: "About you", "Previous study", "Course and fees", "Living costs", "Financial info", "Additional info" (highlighted with a blue circle and the number 6), and "Submit" (highlighted with a grey circle and the number 7). A "Back" link is visible on the left.

Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact's Forename

Contact's Surname

Contact's Relationship to you

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Additional Contacts

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[Skip additional contacts](#)

Contact 1

Contact 1 details

[change](#)

Nannan Shop

Postcode

You can find this using the [Royal Mail postcode finder](#)

[The address is outside the UK](#)

Put in the postcode of this person's house and then click the green "search for address" button.

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Additional Contacts

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[Skip additional contacts](#)

Contact 1

Contact 1 details

[change](#)

Nannan Shop

S70 2YW [Change](#)

Address

0addresses found

Select an address ▾

[I can't find the address in the list](#)

Continue

Select the address from the drop-down list and then click the green “continue” button.

We're always trying to improve our service — [your feedback \(opens in a new tab\)](#) helps us do this.



[Back](#)

Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact 1 details [change](#)

Nannan Shop

Contact 1 address [change](#)

Barnsley College Barnsley

Do you have details of a second person we could contact?

Yes

No

[Continue](#)

Check that the details are correct, and then if you have the details of a second person you can put down, click “yes”, otherwise click “no” and then click the green “continue” button.

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Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact 1 details

[change](#)

Nannan Shop

Contact 1 address

[change](#)

Barnsley College Barnsley

Do you have details of a second person we could contact?

[change](#)

Yes

Contact 2

Contact's Forename

Sister

Contact's Surname

Shop

Contact's Relationship to you

Sister

Continue

Input the second contact's name and relationship to you here, then click the green "continue" button.

We're always trying to improve our service — [your feedback \(opens in a new tab\)](#) helps us do this.



[Back](#)

Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact 1 details [change](#)

Nannan Shop

Contact 1 address [change](#)

Barnsley College Barnsley

Do you have details of a second person we could contact? [change](#)

Yes

Contact 2

Contact 2 details [change](#)

Sister Shop

Postcode

You can find this using the [Royal Mail postcode finder](#)

S70 5NQ|

[The address is outside the UK](#)

Search for address

Type in the postcode of the second contact and then click the green “search for address” button.



[Back](#)

Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact 1 details [change](#)

Nannan Shop

Contact 1 address [change](#)

Barnsley College Barnsley

Do you have details of a second person we could contact? [change](#)

Yes

Contact 2

Contact 2 details [change](#)

Sister Shop

S70 5NQ [Change](#)

Address

9 addresses found

Wigfield Farm, BARNSELY, S70 5NQ ▾

[I can't find the address in the list](#)

Continue

Select the address from the drop-down menu and then click the green “continue” button.

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Additional Contacts

Tell us the names and addresses of two additional contacts. We ask for this so we can get in touch with you, if for example you move and forget to tell us. **The people you name shouldn't live at the same address**, and you must tell them you have named them as contacts. We won't use this information for anything else.

[Skip additional contacts](#)

Contact 1

Contact 1 details [change](#)

Nannan Shop

Contact 1 address [change](#)

Barnsley College Barnsley

Do you have details of a second person we could contact? [change](#)

Yes

Contact 2

Contact 2 details [change](#)

Sister Shop

Contact 2 address [change](#)

Wigfield Farm BARNSELY

[Continue](#)

Check that these details are correct for both of your additional contacts and then click the green "continue" button.

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Additional information

Enter your National Insurance number

[change](#)

Not Provided

What account would you like your loan paid into?

[change](#)

Not Provided

Additional Contacts

[change](#)

Provided

Save and continue

[Save and exit](#)

Check that all of this information is correct, and then click on the green “Save and continue” button to continue with the application – or click the blue “Save and exit” button to save your progress and come back to your application later.



SUBMITTING YOUR APPLICATION

We're always trying to improve our service — [your feedback \(opens in a new tab\)](#) helps us do this.

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Check your application summary

Summary of your student finance application for academic year 2020/21:

Fine Art Practice Ba (hons)
Barnsley College

September 2020 to July 2023

Tuition Fee Support - paid to Barnsley College

Tuition Fee Loan	Repayable	Up to £5,995
-------------------------	-----------	--------------

If the tuition fee charged is more than the Tuition Fee Loan you borrow, you'll have to pay any remaining amount.

If these details are incorrect [change them](#)

Maintenance Loan and grants - paid to you

Maintenance Loan	Repayable	£4,289
-------------------------	-----------	--------

A higher amount of Maintenance Loan	Repayable	Up to £5,607
--	-----------	--------------

If these details are incorrect [change them](#)

Interest

Interest is charged from when the first payment is made (to you, your university or college) until you've paid your loan back.

When you're:

- studying, interest is charged at the Retail Price Index (or RPI) plus 3%
- working, the interest charged will vary depending on your income

Repaying your loan

You'll only repay when you've left your course and your income is over £25,725 a year.

If you're:

- employed, your employer deducts repayments from your salary just like tax
- self employed, you'll repay through your Self Assessment tax return
- planning to travel or work abroad for more than three months after you finish or leave your course, contact us for an Overseas Income Assessment form

Continue

Check that all of the information on this page is correct – and read all of the other information carefully. Then click the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/confirmation.xhtml

GOV.UK Student finance application

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Progress bar: About you, Previous study, Course and fees, Living costs, Financial info, Additional info, **7** Submit

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Before you submit

To submit your application you'll need to:

- read the terms and conditions
- enter your password to confirm you agree to the terms and conditions

Before you do this, it's important you read the points on the following pages.

Continue

Read this page and then click on the green “continue” button.

student-finance.service.gov.uk/customer/apply/ft/2021/pages/confirmation.xhtml

GOV.UK Student finance application

We're always trying to improve our service — [your feedback \(opens in a new tab\)](#) helps us do this.

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Progress bar: About you, Previous study, Course and fees, Living costs, Financial info, Additional info, **7** Submit

[Back](#)

- 1. You are entering into a contract. You have a responsibility to repay your loan in line with this contract.**

Continue

Read this statement and then click on the green “continue” button.

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2. You have a responsibility to keep your contact details up to date.

[When do I need to update my details?](#)

Continue

Read this statement and then click on the green “continue” button.

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Submit your application

Read the terms and conditions

Before you submit your application you need to read, understand and agree to the terms and conditions below.

Terms and Conditions

THERE'S A REALLY LONG SET OF TERMS AND CONDITIONS IN HERE!

You can download a copy of these terms and conditions for your records and to refer to later.
 [Student finance terms and conditions.PDF](#)

Have you read, understood and agreed to the terms and conditions?

Yes, I have read, understood and agreed to the terms and conditions

Enter your password to sign these terms and conditions

Show password

[I've forgotten my password](#)

No, I don't agree to the terms and conditions

[Submit your application](#)

[Save and exit](#)

Read this page carefully – it has a really long set of terms and conditions in it. You then need to tick to say “Yes I have read, understood and agreed to the terms and conditions” and then enter your password in the box. If you do not agree, you can click no – but Student Finance can then reject your application. After you have done this, click on the green “Submit your application” button!

AFTER YOU'VE SUBMITTED YOUR APPLICATION

There is a page that comes up after you have completed your application that shows you what you need to do next (if anything) - it may not be the next page—you may have to click continue to get onto it.

Pay attention to what this page says you need to do - e.g. if you need to send Student Finance any documents to allow them to assess your application. If you get stuck on this —email us on jobshop@barnsley.ac.uk and we'll be happy to answer any questions you have.